

REGULAR WORK SESSION

- Pledge of Allegiance
- 125th Birthday Celebration
- School Gym Use Discussion
 - Pianos
- Any Other Business

SPECIAL MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. REVIEW AGENDA
- IV. NEW BUSINESS
 - a. Approve/Disapprove Resolution 2017-01 Annual Designations and 2017 Fee Schedule
 - b. Executive session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under CRS §24-6-402(2)(a) and for a conference with the Town Attorney for the purpose of receiving legal advice related to such discussion pursuant to CRS § 24-6-402(2)(b).
 - c. Executive Session to discuss Personnel Matters Specifically for the Purpose of Evaluating the Performance of Appointed Staff pursuant to Colorado Revised Statute §24-6-402 (4)(f)(I)
- V. ADJOURN

Posted 12/16/16

OPEN TO THE PUBLIC

CLERK'S MEMO
City of Creede

DATE: December 20, 2016
TO: BOT
FROM: Randi Snead, Clerk/Treasurer
SUBJECT: Agenda misc.

Creede's 125th birthday!

I wanted to start this conversation early...I'm not sure if other organizations have something in mind, so please relay that information to us if you have it. I looked through minutes from the Centennial Celebration back in 1992, and they had a parade (everyone dressed up in historic costumes, especially my family) with music pumped into the streets by the OMI and sold the silver flags (designed by Leona Trego?) that we have hanging in Town Hall. I believe that the mural on the Elks building was a part of the Centennial activities as well. Other ideas that were brought up were a mock gunfight and having John Denver record a Creede song. Our actual birthday, June 13, falls on a Tuesday. I would love to do something to celebrate before the crowds hit. Let me know what you think. I included this beautiful incorporation map in your packet just for inspiration.

School Use of Gym

As a reminder, we wanted to speak more about arrangement with the school. AnnKate is out of town for the holidays, but she wanted to relay that she wasn't really concerned if the school used the gym without compensation or volunteer hours. She pointed out that there wasn't much to do currently outside of school hours, and if we needed something specific, we could always make a request. The requests usually come pretty last minute, and as long as they clean up and there aren't other things going on at that time, she didn't mind.

Pianos

There are two pianos at the gym that the BOT directed us to keep back in July. They aren't being used, are bulky, and are in the way of transforming the stage into the new workout area. Can we give them away on Creede Happenings?

Resolution 2017-01

I neglected to update our water and sewer rates when we passed this two weeks ago! Apologies!

Evaluations

I've included the same forms I sent out a few weeks ago for these evals. They are for your convenience only and are not required. (If you do provide them, though, they'll go in the employee's record).

City of Creede City Manager Review Form

Reviewer: _____

<p>Please rate each performance category by either checking the appropriate box or placing a number 1 (low) through 10 (high) next to the category. Written comments are welcome.</p>	<p>Exceeds Expectations 10 or 9</p>	<p>Successful 8 or 7</p>	<p>Meets Expectations 6 or 5</p>	<p>Needs Improvement 4 or 3</p>	<p>Fails/Did Not Meet Expectations 2 or 1</p>
<p><u>Overall Management Performance</u> Comments:</p>					
<p><u>Personal Communication, Public Relations</u> Comments:</p>					
<p><u>Communications/Relationship with the City Council</u> Comments:</p>					
<p><u>Communications/Verbal and Written</u> Comments:</p>					
<p><u>Political Relationships with other Municipalities, County Officials, State Officials</u> Comments:</p>					
<p><u>Achievement of Goals Set by City Council</u> Comments:</p>					

Please rate each performance category by either checking the appropriate box or placing a number 1 (low) through 10 (high) next to the category. Written comments are welcome.	Exceeds Expectations 10 or 9	Successful 8 or 7	Meets Expectations 6 or 5	Needs Improvement 4 or 3	Fails/Did Not Meet Expectations 2 or 1
<u>Overall Leadership of the Organization</u> Comments:					
<u>Staff Supervision/Overall Performance of City Staff</u> Comments:					
<u>Financial Management (including budgeting) and Project Management</u> Comments:					
<u>How would you rate the leadership and direction City Council has provided to the City Manager?</u> Comments:					

Other comments:

City of Creede City Clerk Review Form

Reviewer: _____

<p>Please rate each performance category by either checking the appropriate box or placing a number 1 (low) through 10 (high) next to the category. Written comments are welcome.</p>	<p>Exceeds Expectations 10 or 9</p>	<p>Successful 8 or 7</p>	<p>Meets Expectations 6 or 5</p>	<p>Needs Improvement 4 or 3</p>	<p>Fails/Did Not Meet Expectations 2 or 1</p>
<p><u>Overall Performance</u> Comments:</p>					
<p><u>Personal Communication, Public Relations</u> Comments:</p>					
<p><u>Communications with the City Council (Agenda/ Packet Preparation/Scheduling, etc.)</u> Comments:</p>					
<p><u>Communications/Verbal and Written</u> Comments:</p>					
<p><u>Achievement of Goals Set by City Council</u> Comments:</p>					
<p><u>Performance in Treasurer Capacity (AP, AR, Accounting, Bank Mgmt, Etc.:</u> Comments:</p>					

Please rate each performance category by either checking the appropriate box or placing a number 1 (low) through 10 (high) next to the category. Written comments are welcome.	Exceeds Expectations 10 or 9	Successful 8 or 7	Meets Expectations 6 or 5	Needs Improvement 4 or 3	Fails/Did Not Meet Expectations 2 or 1
<u>Performance in Records Manager Capacity:</u> Comments:					
<u>Performance in Election Official Capacity:</u> Comments:					
<u>Performance in Liquor License Liaison Capacity:</u> Comments:					
<u>Performance in Other Capacities(Utility Billing, HR, PZ Secretary, Court Clerk, VC Grants, other as assigned) :</u> Comments:					

Other comments:
