

SPECIAL MEETING

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENT

Public comment is intended for members of the public wishing to address the Board of Trustees about matters that are not listed for discussion on the agenda. Comments will be taken under advisement by the Board but no decisions will be made. At its discretion, the Board may elect to place a matter raised under public comment on a future agenda for further discussion and possible action.
- VI. CONSENT AGENDA
- VII. BOARD INFORMATION ITEMS
- VIII. PRESENTATIONS
 - a. Presentation by Heather Greenwolf, Executive Director of the Headwaters Alliance, regarding budgetary request for City of Creede 2020 Annual Budget;
- IX. NEW BUSINESS
 - a. Discussion and possible approval of Resolution # 2019-14 - "CITY OF CREEDE ANNUAL DESIGNATIONS AND FEE SCHEDULES FOR THE 2020 CALENDAR YEAR";
 - b. Discussion and possible approval of Resolution # 2019-15 - "A RESOLUTION TO ADOPT AND APPROPRIATE THE REVISED 2019 CITY OF CREEDE ANNUAL BUDGET";
 - c. Discussion and possible approval of Resolution # 2019-16 - "A RESOLUTION TO ADOPT AND APPROPRIATE THE 2020 CITY OF CREEDE ANNUAL BUDGET";

OPEN TO THE PUBLIC

POSTED 12/13/2019

- d. Discussion and possible approval of Resolution # 2019-17 - "A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAID THE COSTS OF GOVERNMENT FOR THE CITY OF CREEDE, A COLORADO TOWN";
- e. Discussion and possible approval of Ordinance # 418 - "AN ORDINANCE OF THE CITY OF CREEDE, A COLORADO TOWN, SETTING BALLOT TITLES AND BALLOT ISSUES (I) TO AUTHORIZE A TWO PERCENT INCREASE IN THE RATE OF THE TOWN SALES TAX INCREASE AND LIMIT THE USE OF REVENUES GENERATED FROM SUCH TAX INCREASE AND (II) TO AUTHORIZE THE ISSUANCE OF REVENUE BONDS TO FINANCE CAPITAL IMPROVEMENTS; SUBMITTING THE BALLOT ISSUES AT THE ELECTION TO BE HELD APRIL 7, 2020; AND SETTING FORTH DETAILS IN RELATION THERETO."

- X. OLD BUSINESS
- XI. BOARD REPORTS
- XII. EXECUTIVE SESSION
- XIII. ADJOURN

RESOLUTION NO. 2019-14

CITY OF CREEDE ANNUAL DESIGNATIONS AND FEE SCHEDULES FOR THE 2020 CALENDAR YEAR

WHEREAS, it is the duty of the Trustees of the City of Creede, a Colorado town, to make certain designations of official status of depositories, newspaper (s) for city publications, and posting places for city meetings for the calendar year 2020. This is done by resolution annually to become effective the first day of the following year.

WHEREAS, the Trustees of the City of Creede, a Colorado have deemed it necessary to impose rates and fees to cover the costs of administration, maintenance, service and similar costs for services provided by the City for the calendar year 2020. This is done by resolution annually to become effective the first day of the following year.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The following designated to fill the following duties of the City of Creede, a Colorado Town for the calendar year 2020, as set opposite their names:

Name	Description
Blair & Associates, P.C.	Auditor (as per letter of engagement)
Del Norte Bank	Official Depository
ColoTrust	Official Depository
JP Morgan Private Client Services	Official Depository (Virginia Christensen Trust)
Mineral County Miner	Official Newspaper

With respect to any law or regulation which requires or permits the posting of any notice “in a public place” (other than notices that must be posted on specific properties), the Board of Trustees designates the south front window of Town Hall, the “City of Creede” bulletin board at the Mineral County Courthouse and the “City of Creede” bulletin board at the United States Post Office as such “Public Places.”

Section 2. The following fees shall be assessed and effective January 1, 2020:

Record request fees: Public records requested in person or by US mail are \$0.25/per page. Records requested electronically or for viewing only are free of charge. Time expended in connection with the research and retrieval of public documents will be free of charge for the first hour required and will be charged at a rate of \$30.00 per hour for any time spent in excess of one hour.

Facsimile (Fax) fees:

Sending: \$3.00 first page; \$1.00 for each additional page

Receiving: 25¢ per page

Copying fees:

25¢ per black-and-white copy and \$1.00 per color copy and an hourly rate for time spent on research as applicable. The rate varies depending upon the rate paid to the person completing this project (i.e. Town Attorney, Clerk, etc.)

Recording Duplication Fees:

\$5.00 per CD/DVD recording. \$2.00 per electronic drive or online transfer.

Returned check charge:

A returned check charge of \$20.00 will be added to the amount due for each check returned for non-sufficient funds. These fees and the amount of the returned check are required to be paid by guaranteed funds.

Miscellaneous City fees:

City lapel pin	\$3.00
Notary Seal Stamp	\$5.00

The following fees shall be charged during the calendar year 2020 for any of the following activities:

A.	Application for zoning change	
	Filing fee	\$500.00
	Plus actual City expenses including certified mail notices, legal publication, recording, resolution, etc.	
B.	Land Use Application	
	Application fee:	\$500.00
	Plus certified mail notices, legal publications, recording hearing, resolution, etc.	
C.	Tap fees – Within City Limits	
	Water Tap Fee	\$250.00
	Water System Development Fee	\$2,750.00
	Sewer Tap Fee	\$250.00
	Sewer System Development Fee	\$2,750.00
	Water meters, all labor, materials, and related expenses	City's Cost
	Tap Fees – Outside City Limits	
	Water Tap Fee	\$375.00
	Water System Development Fee	\$4,125.00
	Sewer Tap Fee	\$375.00
	Sewer System Development Fee	\$4,125.00
	Water meters, all labor, materials, and related expenses	City's Cost
D.	GemJet Service	
	Use of GemJet Machinery	\$105.00
	Labor Including Travel Time	\$32.00/hour

The following fees shall be charged during the calendar year 2020 for the use of City of Creede equipment:

Item	Charge per Hour*
Backhoe with operator	\$90.00
Helper	\$35.00
Dump Truck per trip (Includes dump fee of \$65)	\$110.00
Loader with operator	\$120.00
Grader with operator	\$120.00
Work on Public Lands	\$120.00

Liquor License Fees: These fees for licenses, permits and applications are as set forth by the Department of Revenue, Liquor Enforcement Division and are subject to change concurrently.

The following rates of reimbursement will be applicable during the calendar year 2020 for the City of Creede employees performing City business, but only within the guidelines of the City of Creede's Travel Reimbursement Policy.

- A. Mileage for the use of private vehicles on City business Current IRS allowable rate
- B. Meals (calculated at \$10 of the daily allowance for breakfast, \$15 for lunch, and \$25 for dinner) \$50.00 per day
- C. Lodging for seminars and group meetings shall be paid at the rate charged for the group
- D. Lodging if no group rate is offered, then the actual cost of lodging, but not in excess of \$130.00 per night unless it can be shown that customary charges, by our average motel or hotel, for accommodations are higher than this rate \$100.00 per day

Legal documents of the City shall be signed by the Mayor or in the Mayor's absence by the Mayor Pro-Tem and shall be attested by the City Clerk.

City of Creede Building Permit Fees. This fee schedule is attached to this resolution. The City of Creede charges a fee based upon the square footage of all floors combined, not just the footage on the ground floor.

City of Creede Excavation/Grading Permit Fees. This fee schedule is attached to this resolution.

City Water, Sewer and Drainage Fees. This fee schedule is attached to this resolution.

Gym Fee Schedule. This fee schedule is attached to this resolution.

ADOPTED, PASSED AND APPROVED upon motion made at the Regular Meeting of the Board of Trustees of the City of Creede, a Colorado Town held on the 16th day of December, 2019, and becomes effective January 1, 2020.

City of Creede:

Attest:

Jeffrey Larson, Mayor

Date

Sarah Efthim, Clerk

Date

BUILDING PERMIT FEE SCHEDULE

(Square Footage is multiplied by Construction Cost and the fee is determined from the Valuation Table)

Table 1. Square Foot Construction Costs

<u>Residential</u>		<u>Commercial/Industrial</u>	
Dwelling	109.00	Business	138.00
Garages	56.00	Warehouse/Garage	56.00
Car Ports	40.00		
Decks	25.00		

Valuation Table

Total Valuation	Fee
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$5.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$100.00 for first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$500.00 for the first \$25,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$800.00 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,250.00 for the first \$100,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,500.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,000.00 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof

EXCAVATION / GRADING FEE SCHEDULE

	Plan Checking Fees	Excavation/Grading Fees
50 cubic yards or less	No Fees	\$20.00
51 to 100 cubic yards	\$25.00	\$25.00
101 to 1,000 cubic yards	\$30.00	\$50.00
1,001 to 100,000 cubic yards	\$35.00	\$150.00
100,001 cubic yards and more	\$40.00	\$375.00

CITY WATER, SEWER AND DRAINAGE FEE SCHEDULE

SECTION I: Resolution 2019-14 replaces all prior City fees and utility rates.

SECTION II: WATER RATES: For the setting of water fees, the City has found it convenient to establish Equivalent Residential Unit (EQR) Schedules. The base for this schedule is an average detached single-family residence within City Limits. EQR rates at a particular service address are calculated by Unit Schedules set forth in Ordinance 334, Water, Wastewater, and Drainage Utility Regulations. Water sold by the City of Creede will be calculated with the following base EQR Rate:

<u>CLASS OF USER</u>	<u>EQR</u>	<u>RATE</u>
Residential	1.00	43.87

SECTION III: SEWER RATES: For the setting of sewer fees, the City has found it convenient to establish Equivalent Residential Unit (EQR) Schedules. The base for this schedule is an average detached single-family residence within City Limits. EQR rates at a particular service address are calculated by Unit Schedules set forth in Ordinance 334, Water, Wastewater, and Drainage Utility Regulations. Fees for sewer services provided by the City of Creede will be calculated with the following base EQR Rate:

<u>CLASS OF USER</u>	<u>EQR</u>	<u>RATE</u>
Residential	1.00	18.12

SECTION IV: DRAINAGE FEE: Each customer for water and/or sewer service within in the City of Creede shall be charged a \$2.16 per month drainage fee per tap.

SECTION V: Other Fees: Other fees collected by the city

Bulk water per gallon/Stand pipe	\$ 0.015
Bulk water per gallon (treated)	\$ 0.020
Water turn on	\$ 20.00
Water turn off	\$ 20.00

GYM FEE SCHEDULE

Membership Rates

	DAILY	MONTHLY	6 MONTH	ANNUAL	PUNCH CARD
ADULT	\$3	\$20	\$100	\$190	\$60 20 PUNCHES
YOUTH (12 and under)	\$3	\$15	\$75	\$140	\$40 20 PUNCHES
MARRIED COUPLE	-	\$35	\$175	\$340	-
FAMILY	-	\$50	\$250	\$490	-
NON-RESIDENT	\$5	\$30	-	-	\$75 20 PUNCHES

MONTHLY MEMBERSHIP FEES PROVIDE ACCESS TO FACILITY FOR INDIVIDUAL USE, AND ENTRY TO ALL FITNESS PROGRAMS

RESOLUTION No. 2019-15

A RESOLUTION TO ADOPT AND APPROPRIATE THE REVISED 2019 CITY OF CREEDE ANNUAL BUDGET

A resolution summarizing revenues and expenditures for each fund and adopting a revised budget for the City of Creede, Colorado, for the calendar year beginning on the first day of January, 2019 and ending on the last day of December, 2019.

WHEREAS; upon due and proper notice, published or posted in accordance with the law, said adopted budget is open for inspection by the public and given the opportunity to file or register any objections to said adopted budget, and;

WHEREAS; whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the City of Creede, A Colorado Town that:

SECTION 1: That estimated revenues and expenditures for each fund are as follows:

	Revenue	Expense
General Fund	\$ 682,522	\$ 641,583
Capital Improvement	\$ 204,080	\$ 130
Virginia Christensen	\$ 100,000	\$ 178,000
Conservation Trust	\$ 2,712	\$ 0
Water & Sewer	\$ 318,237	\$ 395,307

SECTION 2: That the budget is submitted and herein summarized by fund, and hereby approved and adopted as the budget of the City of Creede for the year stated above.

SECTION 3: That the budget is hereby approved, adopted and appropriated and made a part of the public records of the City of Creede, A Colorado Town.

APPROVED AND ADOPTED, this 16th day of December 2019.

Attest

Mayor
Jeffrey Larson

Date

City Clerk
Sarah Efthim

Date

GENERAL FUND Revenues		2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ESTIMATE
General Property Tax	1410.10	82,507	87,701	93,699	-	95,739	99,408
Delinquent Taxes	1410.20	105	183	-	-	-	-
Delinquent Interest	1410.30	383	351	350	-	350	405
Specific Ownership Tax	1410.50	7,639	9,005	7,789	-	9,000	11,854
1/2 City Sales Tax	1410.61	118,438	125,853	130,000	-	127,000	150,736
County Sales Tax	1410.62	165,763	166,288	174,352	-	169,963	196,206
Franchise Tax	1410.80	29,509	32,677	32,800	-	35,000	37,105
Rec Program Fees	1420.11	-	2,516	11,500	-	12,000	11,445
Rec Donations	1420.12	-	1,535	1,000	-	1,500	5,281
Gym Program Fees	1420.21	-	15,360	11,500	-	12,000	10,584
Gym Rental & Lease	1420.22	-	991	1,200	-	1,000	495
Gym Donations	1420.24	-	754	750	-	300	254
Rec Miscellaneous	1420.30	-	1,101	4,200	-	-	-
Land Use Apps/Fees	1440.10	2,555	2,090	-	-	3,000	2,161
Events	1440.20	7,669	7,795	-	-	7,500	18,625
Liquor Licenses	1440.30	3,438	2,458	4,000	-	4,000	1,565
Building Permits	1440.40	4,494	9,703	5,000	-	7,000	15,817
Building Use Tax	1440.50	7,608	11,307	9,000	-	10,000	11,691
Highway User's Tax	1450.10	20,877	21,154	21,000	-	23,000	20,713
Motor Vehicle Sales Tax	1450.20	794	203	225	-	50	900
Cigarette Tax	1450.30	1,168	1,158	1,200	-	1,200	965
Motor Vehicle Fees	1450.40	3,060	2,822	3,000	-	2,500	1,803
Severance Tax	1450.50	6,397	5,353	-	-	6,000	16,559
Mineral Lease Royalty	1450.60	231	231	-	-	215	231
Road and Bridge	1450.70	4,003	4,035	4,000	-	4,000	-
Fuel Tax Refund	1450.80	323	260	300	-	-	-
Grant Revenue	1450.90	-	55,000	-	-	-	-
Court Fines	1460.00	-	-	-	-	-	-
Interest Income	1470.00	1,585	7,937	7,000	-	11,000	10,744
Recreation Fees	1480.10	6,818	-	-	-	-	-
Recreation Donations	1480.30	1,262	-	-	-	-	-
Miscellaneous	1490.90	25,505	20,172	25,000	-	3,000	6,974
TOTAL OPERATING REVENUE		502,131	595,993	548,865	1,633,324	546,317	632,522

GENERAL FUND	Administrative		2016	2017	2018	2018	2019	2019
Expenses			ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Administrative Salaries	1510.10		51,002	58,057	74,609		73,450	93,114
Taxes	1510.21		4,039	4,603	5,533		5,709	7,103
Benefits	1510.23		10,542	10,494	12,586		16,632	17,067
Operating (Office) Supplies	1510.31		2,834	4,009	4,000		5,500	5,767
Postage	1510.32		284	388	500		500	1,005
Telephone	1510.33		2,517	2,431	3,000		3,050	4,645
Dues & Subscriptions	1510.34		190	1,960	2,000		2,500	4,739
Printing & Advertising	1510.35		1,281	1,483	2,000		2,000	1,377
Donations	1510.36	-		1,325	3,000		2,000	-
Building & Plant	1510.40		896	1,917	2,000		3,500	3,053
Insurance	1510.50		6,997	6,487	6,500		8,000	8,946
Professional Services	1510.60		45,942	46,352	40,000		50,000	77,876
Travel	1510.70		883	111	2,500		5,000	5,812
Board of Trustees	1511.00		18,352	18,352	18,353		18,353	-
Judicial	1512.00		-	-	2,000		2,000	-
Elections	1513.00		1,295	-	3,000		1,755	-
Treasurers Fees	1514.00		1,660	1,755	2,500		2,000	2,420
Miscellaneous	1519.00		8,879	7,092	12,000		10,000	7,934
CMAC	1510.37		-	2,000	2,000		-	-
Noxious Weed Control	1510.38		-	-	12,400		3,000	-
RRROW Appraisal	1510.39				14,000		-	-
Grant Projects	1510.40						12,500	-
Safety Officer	1520.60				30,000		15,000	-
Total Administrative Expenses			157,593	168,816	254,481	205,866	242,449	240,858

GENERAL FUND	Public		2016	2017	2018	2018	2019	2019
Works Expenses			ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Public Works Regular Payroll	1530.10		52,287	74,641	78,534		83,688	86,357
Taxes	1530.21		4,155	5,949	5,264		6,676	6,615
Benefits	1530.23		15,089	15,339	17,970		23,099	19,910
Operating Expenses	1530.31		3,672	6,610	6,405		7,000	28,699
Telephone	1530.33		682	667	1,100		-	-
Building Repairs & Maintenance	1530.40		1,354	4,527	6,500		4,500	22,642
Insurance & Bonds	1530.50		6,292	5,977	4,000		7,500	8,945

Streets & Alleys	1530.70					20,000	20,709
Cat Lease	1530.71	15,510	23,264	23,300		23,268	23,600
Electricity	1530.81	14,434	14,788	16,000		13,500	13,428
Propane	1530.82	3,620	4,462	3,000		5,000	423
Miscellaneous	1530.90	20	588	500		1,300	1,730
Public Works Expenses		117,115	156,812	162,573	181,169	195,531	233,057

GENERAL FUND		2016	2017	2018	2018	2019	2019
Parks and Recreation Expenses		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Custodial Payroll	1540.10	13,694	-	25,000		24,334	26,815
Custodial Taxes	1540.21	1,077	-	2,468		1,519	2,051
Park Supplies	1540.50	16,525	77,208	15,000		17,000	11,294
Park Electricity	1540.51	-	-	2,500		3,000	2,304
Park Propane	1540.52	-	-	2,000		1,500	902
Recreation Payroll	1550.10	-	44,332	44,890		58,723	66,613
Recreation Taxes	1550.21	-	3,654	3,569		4,324	5,092
Recreation Benefits	1550.23	-	9,841	9,800		16,000	18,502
Recreation Expenses	1550.30	-	13,275	16,000		16,000	10,425
Gym Utilities	1550.41	15,173	12,606	16,500		11,000	2,933
Gym Repairs & Maint.	1550.42	10,435	6,920	7,000		7,000	20,737
Total Parks & Recreation Expenses		56,904	167,836	144,727	137,415	160,400	167,668

GENERAL FUND		2016	2017	2018	2018	2019	2019
Operating Income/(Loss)		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Operating Revenues		502,131	595,993	548,865	1,633,324	546,317	632,522
Operating Expenses		331,612	493,464	561,781	1,394,947	598,380	641,583
Operating Income/Loss		170,519	102,529	(12,916)	238,377	(52,063)	(9,061)

GENERAL FUND	Non-	2016	2017	2018	2018	2019	2019
Operating Income/(Loss)		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Transfer In [Parks - VC]	1498.00	16,000	10,000	2,800	10,000	10,000	10,000
Transfer in [Rec - VC]	1499.00	38,000	40,000	1,000	40,000	40,000	40,000
Total Non-Operating Revenues		54,000	50,000	3,800	50,000	50,000	50,000

Total Revenues		556,131	645,993	552,665	1,683,324	596,317	682,522
Total Expenses		331,612	493,464	561,781	1,394,947	598,380	641,583

Net Income/Loss	224,519	152,529	(9,116)	288,377	(2,063)	40,939
Fund Balance Beginning of Year	1,067,446	1,218,266	1,343,229	1,373,355	1,661,732	1,661,732
Fund Balance End of Year	1,291,965	1,343,229	1,334,113	1,661,732	1,659,669	1,702,671

WATER & SEWER FUND		2016	2017	2018	2018	2019	2019
Operating Revenues		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Water Revenues	6410.00	190,086	192,960	198,000		203,940	194,138
Sewer Revenues	6420.00	88,523	92,634	95,000		94,845	90,286
Drainage Revenues	6440.00	6,950	8,310	8,500		8,670	8,253
Miscellaneous	6450.00	9,011	10,974	12,000		11,500	17,609
W/S Finance Charge	6460.00	2,859	2,808	2,800		2,800	-
Water Meters	6480.00	2,550	110	1,000		2,000	270
OPERATING REVENUES		299,979	307,796	317,300	315,556	323,755	310,556

WATER & SEWER FUND		2016	2017	2018	2018	2019	2019
Operating Revenues		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
W/S Administrative Salaries	6500.11	51,005	58,116	49,739		48,720	31,038
W/S Salaries	6500.12	52,287	54,248	32,451		34,395	37,724
Taxes	6500.21	8,200	8,914	6,534		6,860	5,257
Benefits	6500.23	25,538	25,488	21,200		18,767	12,326
Office Supplies	6500.31	853	1,108	1,500		3,200	906
Postage	6500.32	1,040	867	1,500		1,200	56
Telephone	6500.33	683	757	800		700	273
Sewer Supplies	6500.35	3,264	1,751	400		1,200	4,405
Water Supplies (& meters)	6500.36	9,770	9,837	8,000		10,000	23,183
Repair & Maintenance	6500.41	3,976	2,189	5,000		3,000	24,738
Sewer Testing	6500.42	14,519	13,550	16,000		12,000	7,898
Water Testing	6500.43	1,791	1,649	2,500		2,500	9,381
Insurance	6500.50	6,292	5,977	6,500		7,500	-
Professional Services	6500.60	12,610	6,246	35,000		120,000	134,607
Travel	6500.70	889	-	300		-	-
Electricity - Sewer Plant	6500.81	10,916	10,279	13,000		12,500	8,708
Propane - Water Plant	6500.85	471	676	1,500		1,100	519
Electricity - Water Plant	6500.86	33,229	32,071	36,000		45,447	32,410
Sewer Miscellaneous	6500.91	2,690	2,195	3,000		6,000	4,000
Water Miscellaneous	6500.92	1,458	310	2,000		1,500	550

Miscellaneous/Contingency	6500.93	3,314	(4,263)	3,000		2,000	4,221
OPERATING EXPENSES		244,795	231,965	245,924	305,885	338,589	342,198

Operating Totals

Operating Revenues		299,979	307,796	317,300	315,556	323,755	310,556
Operating Expenses		244,795	231,965	245,924	305,885	338,589	342,198
Operating Income/Loss		55,184	75,831	71,376	9,671	(14,834)	(31,642)

WATER & SEWER FUND		2016	2017	2018	2018	2019	2019
Non-Operating Revenues		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Capital Contributions (Tap Fees)	6430.00	19,946	25,100	20,000	25,600	20,000	7,050
Interest Income	6470.00	236	589	500	704	500	631
Transfer in from Fund Balance		-	-	39,266	-	39,266	-
Total Non-Operating Revenues		20,182	25,689	59,766	26,304	59,766	7,681

WATER & SEWER FUND		2016	2017	2018	2018	2019	2019
Non-Operating Expenses		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Loans Principal	6515.00	38,595	39,377	77,266	-	68,549	37,319
Loans Interest	6515.00	19,947	19,165	21,000	-	45,763	15,789
Non-Operating Expenses		58,542	58,542	98,266	93,017	114,312	53,108

Total Revenues		320,161	333,485	377,066	341,860	383,521	318,237
Total Expenses		303,337	290,507	344,190	398,902	452,901	395,307
Net Income/Loss		16,824	42,978	32,876	(57,042)	(69,380)	(77,070)
Fund Balance Beginning of Year		586,354	603,178	646,155	646,156	589,114	589,114
Fund Balance End of Year		603,178	646,155	679,031	589,114	519,734	512,044

CAPITAL IMPROVEMENTS	Revenue	2016	2017	2018	2018	2019	2019
		ACTUAL	ACTUAL	2018 BUDGET⁸	ACTUAL	PROPOSED	ESTIMATE
1/2 City Sales Tax	2410.00	118,438	125,845	120,000	125,183	127,000	150,736
Interest	2470.00	1,614	3,870	3,500	4,138	4,000	3,344
Total Revenues		120,052	129,715	123,500	129,321	131,000	154,080
Expenses							
Capital Improvements	2510.00	64,903	86,007	109,000	708,173	106,000	130
New Pavilion		-	-	20,000	-	-	-
Flume Repair	2501.00	-	34,763	759,000	-	75,000	-

Total Expenses		64,903	120,770	888,000	708,173	181,000	130
Operating Revenues		120,052	129,715	123,500	129,321	131,000	154,080
Operating Expenses		64,903	120,770	888,000	708,173	181,000	130
Operating Income/Loss		55,149	8,945	(764,500)	(578,852)	(50,000)	153,950

Non-Operating							
Transfer in (VC)	<i>2420.00</i>	40,000	40,000	48,000	48,000	50,000	50,000
Transfer from Fund Balance + Grants	<i>2497.00</i>	-	-	459,000	-	-	-
Non-Operating Revenues		40,000	40,000	507,000	48,000	50,000	50,000

Total Revenues		160,052	169,715	630,500	177,321	181,000	204,080
Total Expenses		64,903	120,770	888,000	708,173	181,000	130
Net Income/Loss		95,149	48,945	(257,500)	(530,852)	-	203,950
Fund Balance Beginning of Year		568,511	663,660	712,604	712,604	181,752	181,752
Fund Balance End of Year		663,660	712,604	455,104	181,752	181,752	385,702

CONSERVATION TRUST FUND		2016	2017	2018	2018	2019	2019
Revenues		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED	ESTIMATE
Lottery Funds	<i>3410.00</i>	3,167	2,923	2,500	3,078	2,500	2,706
Interest	<i>3470.00</i>	27	9	15	4	4	6
Operating Revenues		3,194	2,932	2,515	3,082	2,504	2,712

EXPENDITURES:							
Park	<i>3500.40</i>	-	10,000	-	-	-	-
Operating Expenses		-	10,000	-	-	-	-
Non-Operating							
Transfer from Fund Balance		-	7,500	-	-	-	-
Non-Operating Revenues		-	7,500	-	-	-	-

Total Revenues		3,194	2,932	2,515	3,082	2,504	2,712
Total Expenses		-	10,000	-	-	-	-
Net Income/Loss		3,194	(7,068)	2,515	3,082	2,504	2,712
Fund Balance Beginning of Year		12,282	15,476	8,408	8,409	11,491	11,491
Fund Balance End of Year		15,476	8,408	10,923	11,491	13,995	14,203

VIRGINIA CHRISTENSEN ¹¹		2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	2019 ESTIMATE
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CHECKING - Revenue/Transfer In

Required Minimum Distribution	8460.00	179894	174914	75000		170000	170000
Interest Income	8470.00	590	984	-		1200	1200
Transfer In Fund Balance (non-oper)		0	0	0		106800	106800
Checking Revenue		180484	175898	75000		278000	278000

CHECKING - Expense

Community Investments (oper)	8300.00	-	17,749	30,000		100,000	100,000
Distributions (oper)	8510.00	52,856	70,000	75,000		80,000	80,000
Transfer to CI (non-oper)	8520.00	40,000	40,000	48,000		48,000	48,000
Transfer to Rec (non-oper)	8550.00	38,000	40,000	40,000		40,000	40,000
Transfer to Parks (non-oper)	8540.00	16,000	10,000	10,000		10,000	10,000
Checking Expense		146,856	177,749	203,000		278,000	278,000

Net CHECKING Income		180,484	175,898	75,000		278,000	278,000
Net CHECKING Expense		146,856	177,749	203,000		278,000	278,000
Net Income (Loss)		33,628	(1,851)	(128,000)		-	-
ACCT Balance Beginning of Year		371,063	404,691	402,840		401,240	401,240
ACCT Balance End of Year		404,691	402,840	274,840		294,440	294,440

VIRGINIA CHRISTENSEN FUND		2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	2019 ESTIMATE
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TRUST - Revenue

Interest + Increase in Trust	8470	97933	642630	98000		60000	60000
Trust Revenue		97933	642630	98000		60000	60000

TRUST - Expense

Management Fees	8350	35300	26941	0		30000	30000
Trust Expense		35300	26941	0		30000	30000

Net TRUST Income		97,933	642,630	98,000		60,000	60,000
Net CHECKING Expense		35,300	26,941	-		30,000	30,000
Net Income (Loss)		62,633	615,689	98,000		30,000	30,000
ACCT Balance Beginning of Year		3,727,912	3,731,631	4,133,219		4,133,219	4,133,219
ACCT Balance End of Year		3,731,631	4,133,219	4,408,059		4,163,219	4,163,219

VIRGINIA CHRISTENSEN FUND ¹¹		2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	2019 ESTIMATE
ALL ACCOUNTS - FOR AUDIT							
Revenue							
INTEREST INCOME	<i>8470.00</i>	74,508	217,181	98,000		50,000	50,000
INCREASE (DECREASE) IN INVEST		98,523	426,433			50,000	50,000
TOTAL REVENUE		173,031	643,614	98,000		100,000	100,000
Expenses							
DISTRIBUTIONS		52,856	87,749	105,000		180,000	180,000
TRANSFER TO OTHER FUNDS		94,000	90,000	98,000		98,000	98,000
TOTAL EXPENSES		146,856	177,749	203,000		278,000	278,000
Total Revenues		173,031	643,614	98,000		100,000	100,000
Total Expenses		146,856	177,749	203,000		278,000	278,000
Net Income/Loss		26,175	465,865	(105,000)		(178,000)	(178,000)
Fund Balance Beginning of Year		4,139,139	4,165,314	4,631,179		4,095,799	4,095,799
Fund Balance End of Year		4,165,314	4,631,179	4,526,179	4,095,799	3,917,799	3,917,799

RESOLUTION No. 2019-16

A RESOLUTION TO ADOPT AND APPROPRIATE THE 2020 CITY OF CREEDE ANNUAL BUDGET

A resolution summarizing revenues and expenditures for each fund and adopting a revised budget for the City of Creede, Colorado, for the calendar year beginning on the first day of January, 2020 and ending on the last day of December, 2020.

WHEREAS; upon due and proper notice, published or posted in accordance with the law, said adopted budget is open for inspection by the public and given the opportunity to file or register any objections to said adopted budget, and;

WHEREAS; whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the City of Creede, A Colorado Town that:

SECTION 1: That estimated revenues and expenditures for each fund are as follows:

	Revenue	Expense
General Fund	\$ 1,258,388	\$ 1,574,000
Capital Improvement	\$ 241,250	\$ 263,000
Virginia Christensen	\$ 100,000	\$ 178,000
Conservation Trust	\$ 2,706	\$ 0
Water & Sewer	\$ 593,377	\$ 812,585

SECTION 2: That the budget is submitted and herein summarized by fund, and hereby approved and adopted as the budget of the City of Creede for the year stated above.

SECTION 3: That the budget is hereby approved, adopted and appropriated and made a part of the public records of the City of Creede, A Colorado Town.

APPROVED AND ADOPTED, this 16th day of December 2019.

Attest

Mayor
Jeffrey Larson

Date

City Clerk
Sarah Efthim

Date

CITY OF CREEDE, CO - 2020 ANNUAL BUDGET

GENERAL FUND		BUDGETED
Revenues		AMOUNT
General Property Tax	1410.10	\$ 100,000.00
Delinquent Taxes	1410.20	\$ -
Delinquent Interest	1410.30	\$ 350.00
Specific Ownership Tax	1410.50	\$ 10,000.00
1/2 City Sales Tax	1410.61	\$ 187,500.00
County Sales Tax	1410.62	\$ 165,000.00
Franchise Tax	1410.80	\$ 35,000.00
Rec Program Fees	1420.11	\$ 12,000.00
Rec Donations	1420.12	\$ 1,500.00
Gym Program Fees	1420.21	\$ 12,000.00
Gym Rental & Lease	1420.22	\$ 1,000.00
Gym Donations	1420.24	\$ 500.00
Rec Miscellaneous	1420.30	\$ 1,000.00
Land Use Apps/Fees	1440.10	\$ 3,000.00
Events	1440.20	\$ 1,500.00
Land Leases	1440.25	\$ 7,500.00
Liquor Licenses	1440.30	\$ 4,000.00
Building Permits	1440.40	\$ 10,000.00
Building Use Tax	1440.50	\$ 12,000.00
Highway User's Tax	1450.10	\$ 25,000.00
Motor Vehicle Sales Tax	1450.20	\$ 500.00
Cigarette Tax	1450.30	\$ 1,200.00
Motor Vehicle Fees	1450.40	\$ 2,500.00
Severance Tax	1450.50	\$ 12,000.00
Mineral Lease Royalty	1450.60	\$ 215.00
Road and Bridge	1450.70	\$ 4,000.00
Fuel Tax Refund	1450.80	\$ -
Grant Revenue	1450.90	\$ 211,500.00
Court Fines	1460.00	\$ -
Interest Income	1470.00	\$ 12,000.00
Miscellaneous	1490.90	\$ 3,000.00

TOTAL OPERATING REVENUE		\$ 835,765.00
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GENERAL FUND	Administrative		BUDGETED AMOUNT
Expenses			
Administrative Salaries	1510.10	\$	146,200.00
Taxes	1510.21	\$	14,620.00
Benefits	1510.23	\$	36,550.00
Operating (Office) Supplies	1510.31	\$	4,000.00
Postage	1510.32	\$	500.00
Telephone	1510.33	\$	5,000.00
Dues & Subscriptions	1510.34	\$	10,000.00
Printing & Advertising	1510.35	\$	2,000.00
Donations	1510.36	\$	25,000.00
Certifications & Training	1510.37	\$	6,000.00
Technology	1510.38	\$	10,000.00
Insurance	1510.50	\$	16,000.00
Professional Services	1510.60	\$	75,000.00
Travel	1510.70	\$	7,500.00
Board of Trustees	1511.00	\$	20,000.00
Judicial	1512.00	\$	2,000.00
Elections	1513.00	\$	2,000.00
Treasurers Fees	1514.00	\$	2,000.00
Miscellaneous	1519.00	\$	5,000.00
Emergency Management	1520.50	\$	10,000.00
Noxious Weed Control	1510.38	\$	3,000.00
Grant Projects	1510.40	\$	595,000.00
Total Administrative Expenses		\$	997,370.00

GENERAL FUND	Public		BUDGETED AMOUNT
Works Expenses			
Public Works Regular Payroll	1530.10	\$	193,600.00
Public Works Overtime Payroll	1530.15	\$	10,000.00
Taxes	1530.21	\$	20,360.00
Benefits	1530.23	\$	50,900.00

Clothing / Safety Equipment	1530.24	\$ 3,000.00
Operating Expenses	1530.31	\$ 5,000.00
Building Repairs & Maintenance	1530.40	\$ 25,000.00
Vehicle Maintenance	1530.50	\$ 18,900.00
Vehicle Registration	1530.51	\$ 1,000.00
Fuel / Oil Changes	1530.52	\$ 3,000.00
Streets & Alleys (Materials)	1530.70	\$ 25,000.00
Cat Lease	1530.71	\$ 24,000.00
Street Signs and Posts	1530.72	\$ 800.00
New Backhoe Lease	1530.73	\$ 20,000.00
Electricity	1530.81	\$ 13,500.00
Propane	1530.82	\$ 10,200.00
Trash Removal	1530.83	\$ 10,000.00
Miscellaneous	1530.90	\$ 2,000.00
Public Works Expenses		\$ 436,260.00

GENERAL FUND		BUDGETED
Parks and Recreation Expenses		AMOUNT
Park Supplies	1540.50	\$ 20,000.00
Park Electricity	1540.51	\$ 3,000.00
Recreation Payroll	1550.10	\$ 66,200.00
Recreation Taxes	1550.21	\$ 6,620.00
Recreation Benefits	1550.23	\$ 16,550.00
Recreation Expenses	1550.30	\$ 16,000.00
Gym Utilities	1550.41	\$ 12,000.00
Total Parks & Recreation Expenses		\$ 140,370.00

GENERAL FUND	2020	PROPOSED
Operating Income/(Loss)		
Operating Revenues	\$	835,765.00
Operating Expenses	\$	1,574,000.00
Operating Income/Loss	\$	(738,235.00)

GENERAL FUND	Non-	BUDGETED
Operating Income/(Loss)		AMOUNT
Transfer In [Parks - VC]	1498.00	\$ 10,000.00
Transfer in [Rec - VC]	1499.00	\$ 40,000.00
Transfer in [W/S]	1497.00	\$ 180,873.00
Transfer in (CIP)	1496.00	\$ 191,750.00
Total Non-Operating Revenues		\$ 422,623.00
Total Revenues		\$ 1,258,388.00
Total Expenses		\$ 1,574,000.00
Net Income/Loss		\$ (315,612.00)
Fund Balance Beginning of Year		\$ 1,702,670.95
Fund Balance End of Year		\$ 1,387,058.95

WATER & SEWER FUND		BUDGETED
Operating Revenues		AMOUNT
Water Lease	6405.00	\$ 20,000.00
Water Revenues	6410.00	\$ 214,137.00
Sewer Revenues	6420.00	\$ 99,587.25
Drainage Revenues	6440.00	\$ 9,103.50
Miscellaneous	6450.00	\$ 11,500.00
W/S Finance Charge	6460.00	\$ 2,800.00
Water Meters	6480.00	\$ 2,000.00
OPERATING REVENUES		\$ 359,127.75

WATER & SEWER FUND		BUDGETED
Operating Expenses		AMOUNT
W/S Salaries	6500.12	\$ 133,980.00
W/S Overtime	6500.13	\$ 10,000.00
Taxes	6500.21	\$ 13,398.00
Benefits	6500.23	\$ 33,495.00
Office Supplies	6500.31	\$ 1,500.00
Postage	6500.32	\$ 1,200.00
Telephone	6500.33	\$ 700.00

Sewer Supplies	6500.35	\$ 4,000.00
Water Supplies (& meters)	6500.36	\$ 10,000.00
Repair & Maintenance	6500.41	\$ 23,000.00
Sewer Testing	6500.42	\$ 15,000.00
Water Testing	6500.43	\$ 2,000.00
Planning & Capital Projects	6500.44	\$ 285,000.00
Insurance	6500.50	\$ 7,500.00
Professional Services	6500.60	\$ 100,000.00
Travel	6500.70	\$ 1,000.00
Electricity - Sewer Plant	6500.81	\$ 12,000.00
Propane - Water Plant	6500.85	\$ 1,500.00
Electricity - Water Plant	6500.86	\$ 35,000.00
Sewer Miscellaneous	6500.91	\$ 3,000.00
Water Miscellaneous	6500.92	\$ 3,000.00
Miscellaneous/Contingency	6500.93	\$ 2,000.00
OPERATING EXPENSES		\$ 698,273.00
Operating Totals		
Operating Revenues		\$ 359,127.75
Operating Expenses		\$ 698,273.00
Operating Income/Loss		\$ (339,145.25)

WATER & SEWER FUND		BUDGETED
Non-Operating Revenues		AMOUNT
Capital Contributions (Tap Fees)	6430.00	\$ 20,000.00
Grant/Loan Revenue	6440.00	\$ 142,500.00
Transfer in from CIP	6450.00	\$ 71,250.00
Interest Income	6470.00	\$ 500.00
Transfer in from Fund Balance	6480.00	\$ -
Total Non-Operating Revenues		\$ 234,250.00

WATER & SEWER FUND		BUDGETED
Non-Operating Expenses		AMOUNT
Loans Principal	6515.00	\$ 68,549.00

Loans Interest	6515.00	\$ 45,763.00
Non-Operating Expenses		\$ 114,312.00

Total Revenues		\$ 593,377.75
Total Expenses		\$ 812,585.00
Net Income/Loss		\$ (219,207.25)
Fund Balance Beginning of Year		\$ 512,044.48
Fund Balance End of Year		\$ 292,837.23

CAPITAL IMPROVEMENTS	Revenue	BUDGETED AMOUNT
1/2 City Sales Tax	2410.00	\$ 187,500.00
Interest	2470.00	\$ 3,750.00
Total Revenues		\$ 191,250.00
Expenses		
Capital Improvements	2510.00	\$ 263,000.00
Total Expenses		\$ 263,000.00
Operating Revenues		
		\$ 191,250.00
Operating Expenses		
		\$ 263,000.00
Operating Income/Loss		
		\$ (71,750.00)

Non-Operating		
Transfer in (VC)	2420.00	\$ 50,000.00
Transfer from Fund Balance + Grants	2497.00	\$ -
Non-Operating Revenues		\$ 50,000.00

Total Revenues		\$ 241,250.00
Total Expenses		\$ 263,000.00
Net Income/Loss		\$ (21,750.00)
Fund Balance Beginning of Year		\$ 385,702.48
Fund Balance End of Year		\$ 363,952.48

VIRGINIA CHRISTENSEN ¹¹		BUDGETED AMOUNT
CHECKING - Revenue/Transfer In		
Required Minimum Distribution	8460.00	\$ 170,000.00
Interest Income	8470.00	\$ 1,200.00
Transfer In Fund Balance (non-oper)		\$ 106,800.00
Checking Revenue		\$ 278,000.00
CHECKING - Expense		
Community Investments (oper)	8300.00	\$ 100,000.00
Distributions (oper)	8510.00	\$ 80,000.00
Transfer to CI (non-oper)	8520.00	\$ 48,000.00
Transfer to Rec (non-oper)	8550.00	\$ 40,000.00
Transfer to Parks (non-oper)	8540.00	\$ 10,000.00
Checking Expense		\$ 278,000.00

Net CHECKING Income	\$ 278,000.00
Net CHECKING Expense	\$ 278,000.00
Net Income (Loss)	\$ -
ACCT Balance Beginning of Year	\$ 401,240.00
ACCT Balance End of Year	\$ 294,440.00

VIRGINIA CHRISTENSEN FUND		BUDGETED AMOUNT
TRUST - Revenue		
Interest + Increase in Trust	8470	\$ 60,000.00
Trust Revenue		\$ 60,000.00

TRUST - Expense		\$ -
Management Fees	8350	\$ 30,000.00
Trust Expense		\$ 30,000.00

Net TRUST Income	\$ 60,000.00
Net CHECKING Expense	\$ 30,000.00
Net Income (Loss)	\$ 30,000.00

ACCT Balance Beginning of Year	\$ 4,133,219.00
ACCT Balance End of Year	\$ 4,163,219.00

VIRGINIA CHRISTENSEN FUND ¹¹		BUDGETED AMOUNT
ALL ACCOUNTS - FOR AUDIT		
Revenue		
INTEREST INCOME	8470.00	\$ 50,000.00
INCREASE (DECREASE) IN INVEST		\$ 50,000.00
TOTAL REVENUE		\$ 100,000.00
Expenses		
DISTRIBUTIONS		\$ 180,000.00
TRANSFER TO OTHER FUNDS		\$ 98,000.00
TOTAL EXPENSES		\$ 278,000.00
Total Revenues		\$ 100,000.00
Total Expenses		\$ 278,000.00
Net Income/Loss		\$ (178,000.00)
Fund Balance Beginning of Year		\$ 3,917,799.00
Fund Balance End of Year		\$ 3,739,799.00

CONSERVATION TRUST FUND		BUDGETED AMOUNT
Revenues		
Lottery Funds	3410.00	\$ 2,700.00
Interest	3470.00	\$ 6.00
Operating Revenues		\$ 2,706.00

EXPENDITURES:		
Park	3500.40	\$ -
Operating Expenses		\$ -
Non-Operating		
Transfer from Fund Balance		\$ -
Non-Operating Revenues		\$ -

Total Revenues
Total Expenses
Net Income/Loss
Fund Balance Beginning of Year
Fund Balance End of Year

\$	2,706.00
\$	-
\$	2,706.00
\$	14,203.38
\$	16,909.38

RESOLUTION No. 2019-17

(Pursuant to § 39-5-128(1))

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020,
TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR
THE CITY OF CREEDE, A COLORADO TOWN.

WHEREAS; the Board of Trustees of the City of Creede, a Colorado Town, adopted the 2020 annual budget in accordance with local government budget law, and;

WHEREAS; the City of Creede filed their 2020 budget with Mineral County and certified a mill levy of 16.547.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the City of Creede, A Colorado Town that:

SECTION 1: The Certified Mill Levy for the budget year 2020 is 16.547.

ADOPTED, this 16th day of December, 2020.

Attest:

Mayor Date
Jeffery Larson

City Clerk Date
Sarah Eftim