MINERAL COUNTY

EMERGENCY OPERATIONS PLAN

2018

Mineral County Emergency Management 1201 N. Main St Creede, CO 81130

https://www.colorado.gov/mineralcountycolorado

MASTER TABLE OF CONTENTS

Resolution Adopting the Mineral County Emergency Operations Plan

Emergency Management MOU between Board of Commissioners and Sheriff's Office

Letter of Promulgation i

Review and Concurrence..... ii

Distribution of Plan iii

Record of Changes iv

Mineral County Base Emergency Operations Plan Table of Contents vi

BEFORE THE BOARD OF COMMISSIONERS
OF THE COUNTY OF MINERAL, STATE OF COLORADO

RESOLUTION ADOPTING THE MINERAL COUNTY EMERGENCY OPERATIONS PLAN

WHEREAS, Mineral County (hereinafter referred to as "County") has the statutory responsibility to develop, implement, and maintain an effective disaster emergency plan under C.R.S. 24-33.5-707 (8); and

WHEREAS, the County recognizes the need to have a coordinated approach to major incidents and disasters that affect the area; and

WHEREAS, the County has established an Office of Emergency Management to oversee and complete emergency management functions for the county, in cooperation with municipalities, special districts and non-governmental partners, and

WHEREAS, the Office of Emergency Management has prepared the Emergency Operations Plan in accordance with state and federal requirements and guidance; and

WHEREAS, all agencies and departments having responsibilities contained within this plan have acknowledged and agreed upon their roles and responsibilities.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Mineral County, Colorado, that the Emergency Operations Plan is hereby adopted as the emergency management plan for Mineral County.

BE IT FURTHER RESOLVED, that the Office of Emergency Management will be administering and monitoring the Emergency Operations Plan and will provide revisions and updates to the Board of Commissioners as needed to remain current.

DATED THIS _____ DAY OF _____, 2018.

BOARD OF COMMISSIONERS
MINERAL COUNTY, COLORADO

By: _____
Scott Lamb, Chair

ATTEST:

_____
County Clerk

MEMORANDUM OF UNDERSTANDING
between the
MINERAL COUNTY BOARD OF COUNTY COMMISSIONERS
and the
SHERIFF OF MINERAL COUNTY

PURPOSE
The purpose of this Memorandum of Understanding is to provide guidelines concerning the direction and control of the Mineral County Office of Emergency Management (OEM), and staff supervision of its personnel and administrative activities under the dual authorities of the Board of County Commissioners and the Sheriff of Mineral County.

AUTHORITY
2016 Colorado Revised Statute §24-33.5-707 "Local and interjurisdictional disaster agencies and services", requires that each county in Colorado have an OEM with a Director or Coordinator, who is appointed and governed by the Chief Executive Officer or governing body, which shall be responsible for the planning and coordination of the local disaster services.

The Board of County Commissioners (BOCC) and the County Sheriff through the Mineral County Emergency Management Job Description, established the current guidelines and organization of the OEM,

SCOPE OF OPERATIONS

Management
The OEM Coordinator shall be hired by the Sheriff.

The OEM Coordinator will work under the immediate supervision of the Mineral County Sheriff and shall respond to the Sheriff's policy direction in carrying out the duties of his or her office. The BOCCs views shall be considered in the formulation of such policy direction. The OEM Coordinator shall be responsive to the BOCC in preparing annual programs, goals, and objectives in accordance with the stated policy direction of the Sheriff.

The OEM Coordinator shall also respond to program objectives established by the Colorado Division of Homeland Security and Emergency Management (DHSEM) and the Federal Emergency Management Agency (FEMA) as applicable to Mineral County. If those objectives are in conflict with the policy directives of the Sheriff, the OEM Coordinator shall convey the Sheriff's views to DHSEM in seeking to obtain resolution or compromise of the conflict.

Administration
The OEM is a county department under the direction of the Sheriff's Office for the purpose of coordinating disaster preparedness, response, mitigation, and recovery operations; and the OEM Coordinator, is a department head when coordinating the county emergency preparedness program with other department heads, division chiefs and elected officials.

Correspondence
All administrative correspondence pertaining to matters under the purview of the Sheriff shall be approved for dispatch in accordance with the policies of the Sheriff. All correspondence of an operational nature that pertains to matters under the policy direction of the BOCC, shall be approved for dispatch in accordance with policy prescribed by the Commissioners.

Facilities
The OEM shall be located within the Sheriff's Office. The primary location for the Emergency Operations Center and the Joint Information Center will be the Mineral County Ambulance Barn. Any adjustment of space and facilities within the OEM shall be coordinated among and concurred in by the BOCC and the Sheriff.

Budget
The OEM Coordinator shall prepare an annual budget for the OEM and submit such budget to the BOCC for consideration. It shall be separate from the Sheriff's budget. Once approved by the BOCC, it shall be the responsibility of the Director to insure that the OEM budget is administered in compliance with state and federal regulations and that appropriate application is made for available state and federal grants under the FEMA cost-sharing program.

The Director shall also be responsible for making recommendations for the administration of the County Disaster Fund, and, as the County Coordinating Officer during disasters, approving expenditures as directed by the Board.

Disasters
It shall be the duty of the Chairman of the Board of County Commissioners and the Sheriff to declare that a disaster or emergency exists within Mineral County. The BOCC will normally operate as part of the Emergency Policy Group from and through the county offices; but will be able to operate from any location where they feel they can best carry out their responsibilities. Acting for the BOCC, the Director will coordinate all county agency activities in meeting the disaster and may obtain vital supplies, equipment and services needed for the protection of life and property of the people of Mineral County.

As described in the Mineral County Emergency Operations Plan, the Sheriff will be responsible for establishing a field command post (if he feels one is required) and for conducting field operations to carry out his law enforcement, life-preserving, property protection and other statutory and assigned responsibilities. The Sheriff will normally operate from and through the field command post but will be able to operate from any location from which he feels he can best carry out his responsibilities.

The EM will operate in the field or out of the Emergency Operations Center for all response operations and will communicate to the Sheriff and the BOCC via a Policy Group organization as outlined in the Emergency Operations Plan for Mineral County.

DURATION AND TERMINATION
This Memorandum of Understanding shall become effective upon the date of last signatory, and shall replace any prior MOUs between the BOCC and Sheriff regarding the OEM Coordinator.

This agreement may be amended from time to time as mutually agreed upon by the BOCC and Sheriff. The period of this agreement shall be from the date of execution until termination by either party.

	BOARD OF COMMISSIONERS
OF MINERAL COUNTY SHERIFF COLORADO	MINERAL COUNTY,
_____	_____
Fred Hosselkus, Sheriff	Scott Lamb, Chair

LETTER OF PROMULGATION

The Mineral County Board of Commissioners and Mineral County Sheriff's Office hereby affirm their support of the Mineral County Office of Emergency Management, and the planning process. The following Emergency Operations Plan has been reviewed and approved by the Board of County Commissioners and Mineral County Sheriff, and is hereby ordered published and distributed.

All agencies, jurisdictions, department heads and personnel are directed to accept the responsibilities as herein assigned and to conduct the organizational planning and training necessary to implement the Emergency Operations Plan, when required.

_____	_____
Scott Lamb, Board of Commissioners Mineral County, Chair	Date
_____	_____
Fred Hosselkus Mineral County Sheriff	Date

REVIEW AND CONCURRENCE

The following department, divisions and units assigned responsibilities in this Mineral County Emergency Operations Plan have reviewed the following plan and have concurred.

City Manager

County Assessor

County Administrator

County Attorney

County Clerk and Recorder

County Coroner

County Financial Officer

City Public Works

County Land Use

County Public Health

County Road and Bridge

County Treasurer

Sheriff's Office

DISTRIBUTION OF PLAN

The following departments, agencies, or individuals have been given copies of the Mineral County Emergency Operations Plan in the quantities indicated below. Additional copies are available upon request by contacting Mineral County Emergency Management at 1201 N. Main St., PO Box 343, Creede, CO 81130.

Date	Distributed To	Signature

Date	Distributed To	Signature

RECORD OF CHANGES

Date	Posted By	Change Description & Page Number

MINERAL COUNTY BASE EMERGENCY OPERATIONS PLAN (EOP)

TABLE OF CONTENTS

Section 1.1: Introduction and Purpose **1**

Section 1.2: Base Plan **2**

A. Legal Authorities 2
B. Explanation of Terms 6
C. Scope and Priorities 6
D. Planning Assumptions 7
E. Situation 8
F. Concept of Operations 8
G. Direction, Control and Coordination 9
H. Organization 10
I. Assignment of Responsibilities 14
J. Continuity of Government 24
K. Administration and Support 26
L. Plan Development, Maintenance and Implementation 27

Section 1.3: Emergency Support Functions

ESF 1: Transportation
ESF 2: Telecommunications and Information Technology
ESF 3: Public Works and Engineering
ESF 4: Firefighting
ESF 4a: Wildland Firefighting
ESF 5: Emergency Management, Situational Awareness and Planning
ESF 6: Mass Care / Disaster Housing
ESF 6a: Human Services
ESF 6b: Household Pets and Service Animals
ESF 6c: Volunteer Organizations Active in Disaster (VOAD)
ESF 7: Logistics / Resource Management
ESF 8: Public Health and Medical
ESF 8a: Behavioral Health
ESF 8b: Emergency Medical and Hospital Services
ESF 8c: Fatality Management
ESF 9: Search and Rescue (Wilderness and Urban)
ESF 10: Hazardous Materials
ESF 11: Natural and Cultural Resources
ESF 11a: Agriculture / Large Animal Care
ESF 12: Energy
ESF 13: Public Safety
ESF 14: Community Recovery and Mitigation
ESF 15: Public Affairs / External Affairs
ESF 16: Schools and Universities
ESF 17: Finance and Administrative Support

Section 1.4: Operational Annexes

Incident Management Annex
EOC Management Annex
Resource Strategy and Implementation Annex
Public Information Management Annex

Section 1.1: INTRODUCTION AND PURPOSE

Within the State of Colorado, local governments and other organizations must be prepared to respond to emergencies that may occur within their areas of responsibility and must be able to assess whether their capabilities are sufficient to respond effectively. That means that Mineral County is responsible by law to develop plans to enhance the safety and security of its residents, and to respond effectively to save lives, protect public health, safety, and property, and restore communities. The Mineral Emergency Operations Plan (EOP) is a comprehensive all-hazards plan that describes these potential emergencies and delineates emergency response policies, responsibilities, and lines of authority that guide operations following a major disaster or emergency.

This document will replace the 2014 EOP and will reflect the changes that are necessary so that the plan is aligned with both the National Response Framework (NRF) at the Federal level and State Emergency Operations Plan (SEOP) at the State level. This plan will reflect greater participation from additional County agencies, and municipal partners, the private sector as well as collaborative partnerships with emergency response agencies within the County. The agency with primary responsibility for the development and activation of the Emergency Operations Plan is the Mineral County Office of Emergency Management (OEM).

The purpose of the EOP is to provide a framework for response to disasters and other incidents which overwhelm normal resources. The EOP consists of the Basic Plan, Functional Annexes and Operational Annexes. The Basic Plan includes the purpose, scope, situations, assumptions, and concept of operations. It also includes a description of the organization and assignment of responsibilities, direction, control, and coordination elements. It describes how intelligence, communications, administration, finance and logistics will be addressed. It addresses plan development and maintenance, and it includes a section describing authorities and references. The Functional Annexes describe the role and responsibilities for each of the Emergency Support Functions. The Procedural Annexes outline specific policies and procedures to ensure a coordinated response, such as incident management, resource management, communications, and public information and warning systems

The EOP is a living document and will continue to evolve as it is tested in exercises and real incidents. The Office of Emergency Management is confident that this will serve as an excellent tool for improving coordination and strengthening relationships among all emergency management partners—Federal, State and Local governments, voluntary disaster relief organizations, and the private sector—as we work together to meet basic human needs and restore essential government services before, during and after a disaster. This enhanced partnership should reduce human suffering and decrease costly damages to property.

Section 1.2: BASE PLAN

A. Legal Authorities

1. State

a. Colorado Revised Statutes, Title 24, Article 33.5, Part 701, Colorado Disaster Emergency Act, as amended June 2012
b. Governor's Executive Order 2011-005, Establishing a policy to enhance the relationship between state and local government
c. Governor's Executive Order 2004-011, Adoption of the National Incident Management System for the State of Colorado
d. Colorado Revised Statutes, Title 2, Article 3, Legislative Declaration and Legislation Emergency Preparedness, Response, and Recovery Committee
e. Colorado Revised Statutes, Title 13, Article 21, Part 113.7, Immunity of volunteer firefighters, incident management teams, and their employers or organizations
f. Colorado Revised Statutes, Title 17, Article 24, Inmate Disaster Relief Program utilizing inmate crews for various emergency response and recovery functions.
g. Colorado Revised Statutes, Title 24, Article 32, Part 2504, Temporary housing for disaster victims
h. Colorado Revised Statutes, Title 24, Article 33.5, Part 705.3, Statewide all-hazards resource database
i. Colorado Revised Statutes, Title 24, Article 33.5, Part 705.4, Creation of the All-hazards Resource Mobilization System and the Resource Mobilization Plan
j. Colorado Revised Statutes, Title 24, Article 33.5, Part 822, Memorandum of Understanding with volunteer organizations to assist the Sheriff, local government, local emergency planning committee, or state agency in providing services in the event of a disaster
k. Colorado Revised Statutes, Title 24, Article 33.5, Part 823, Qualified Volunteer Organization List
l. Colorado Revised Statutes, Title 24, Article 33.5, Part 824, Provisions for volunteer protections
m. Colorado Revised Statutes, Title 24, Article 33.5, Part 1102 Governor's powers for emergency relief to local governments
n. Colorado Revised Statutes, Title 24, Article 33.5, Part 1105, Debris Removal authorities
o. Colorado Revised Statutes, Title 24, Article 33.5, Part 1106, Grants to Individuals after a Presidentially Declared Disaster
p. Colorado Revised Statutes, Title 24, Article 33.5, Part 1107, Community loans after a Presidentially Declared Disaster
q. Colorado Revised Statutes, Title 24, Article 33.5, Part 1220, Emergency Fire Fund creation and management
r. Colorado Revised Statutes, Title 24, Article 33.5, Part 1221, State Responsibility for managing forest and wildland fires in specific areas of the state
s. Colorado Revised Statutes, Title 24, Article 33.5, Part 1222, Cooperation by counties with the governing bodies of organized fire districts, fire department, municipal organizations, private entities, other counties, agriculture, and the federal

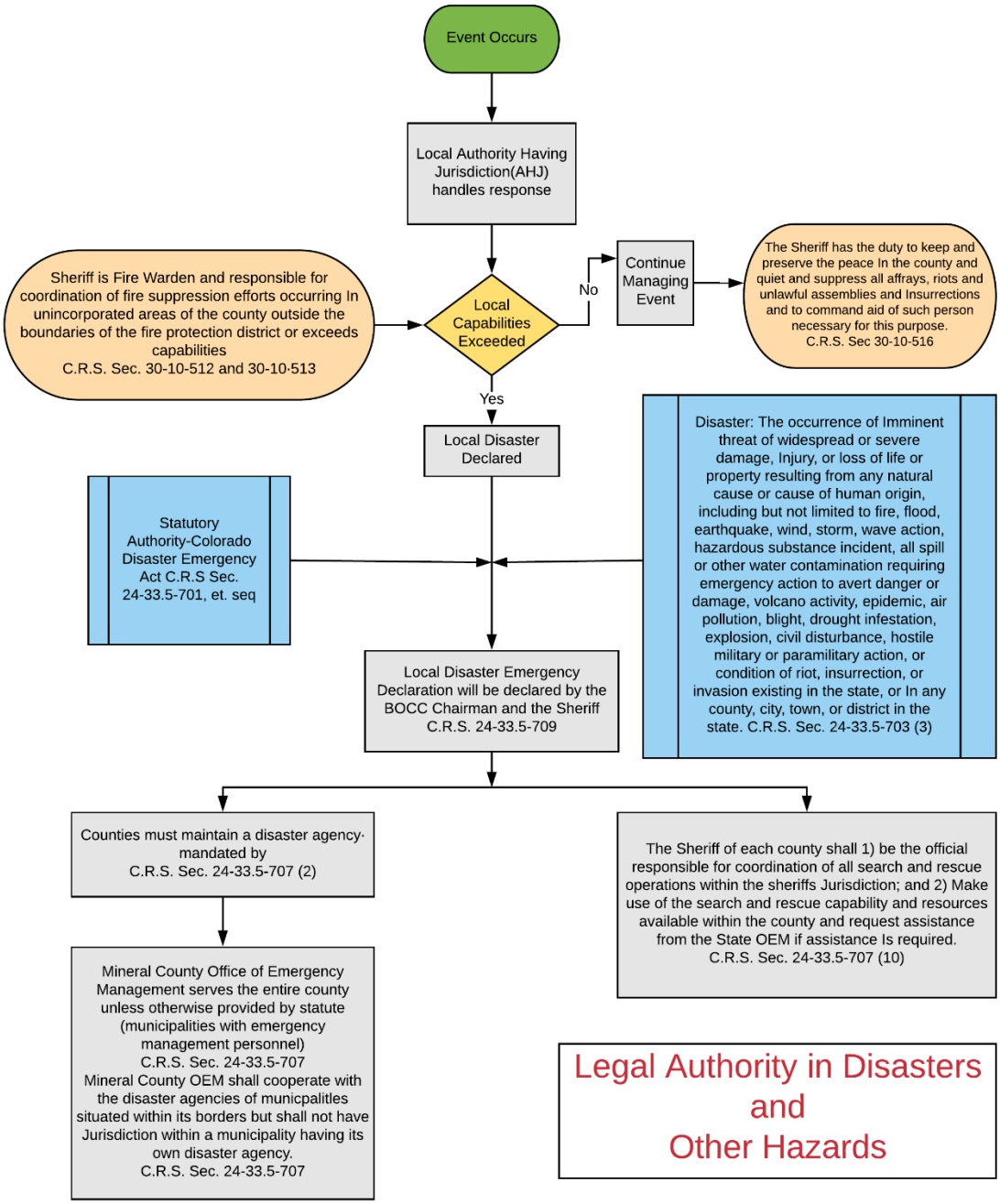
government in the management and prevention of forest fires

t. Colorado Revised Statutes, Title 24, Article 33.5, Part 1223, Sheriff's authority to enforce all state forest fire laws
u. Colorado Revised Statutes, Title 24, Article 33.5, Part 1226, Wildfire Emergency Response Fund (WERF) creation and requirements
v. Colorado Revised Statutes, Title 24, Article 60, Part 2902, Emergency Management Assistance Compact authorization
w. Colorado Revised Statutes, Title 25, Article 1, Part 108, Powers and duties of the State Board of Health
x. Colorado Revised Statutes, Title 25, Article 1.5, Part 107, Purchase of antiviral therapy for Pandemic Influenza
y. Colorado Revised Statutes, Title 25, Article 3.5, Part 704, Statewide Emergency Medical and Trauma Care System
z. Colorado Revised Statutes, Title 28, Article 3, Part 104, Governor as the Commander in Chief of the military forces
aa. Colorado Revised Statutes, Title 29, Article 22, Part 102, Response authorities for hazardous substance incidents
bb. Colorado Revised Statutes, Title 29, Article 22.5, Part 103, Wildland fire general authority and responsibilities
cc. Colorado Revised Statutes, Title 30, Article 10, Part 516, Sheriff's duty to preserve the peace and command aid
dd. Colorado Revised Statutes, Title 37, Article 60, Part 123.4, State Flood Response Fund creation

2. Federal

a. P.L. 100-707, Robert T. Stafford Disaster Relief and Emergency Assistance Act and Amendments, April 2013
b. Pets Evacuation and Transportation Standards Act, amending Section 403 of the Stafford Act, authorizing FEMA to provide rescue, care, shelter, and essential needs for individuals with household pets and service animals, and to the household pets and animals themselves following a major disaster or emergency.
c. Executive Order 12127 Establishment of the Federal Emergency Management Agency
d. Homeland Security Presidential Directive 5 (HSPD 5), February 2003, Establishing the National Incident Management System
e. Presidential Policy Directive 8 (PPD-8), Development of the National Preparedness Goal allowing the nation to track the progress of our ability to build and improve the capabilities necessary to prevent, protect against, mitigate the effects of, respond to, and recover from those threats that pose the greatest risk to the security of the Nation
f. Comprehensive Environmental Response, Compensation, and Liability Act (CERCLE), known as Superfund, enacted by Congress on December 11, 1980, provides broad federal authority to respond directly to releases or threatened releases of hazardous substances that may endanger public health or the environment
g. Superfunds Amendments and Reauthorization Act (SARA) Title III, known as the

Emergency Planning and Community Right to Know Act, amended the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) on October 17, 1986, established a community's right to information on what hazardous chemicals are used, stored, produced, or released from local industries



Legal Authority in Disasters and Other Hazards

B. Explanation of Terms

The definitions of terms, abbreviations and acronyms used in this plan, and the definitions to several other commonly used emergency management acronyms and terms are found in Appendix A of this plan. The following terms are used throughout this document and have the following special meanings:

Disaster – (State Definition) The occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property, or significant adverse impact on the environment, resulting from any natural or technological hazards, including but not limited to fire, floods, earthquake, wind, storm, hazardous substance incident, water contamination, epidemic, air contamination, blight, drought, infestation, explosion, civil disturbance, act of terrorism, or hostile military or paramilitary action. For the purpose of state or federal disaster declarations, the term disaster generally falls into the category of major or catastrophic, based on the level of severity and impact on local and state resources. Major disasters are likely to require immediate state assistance supplemented by federal resources, if necessary, to supplement state efforts and resources. Catastrophic disasters may require immediate and massive state and federal assistance in both response and recovery.

Emergency – (State Definition) A suddenly occurring and often unforeseen situation or an unusual event, which is determined by the governor to require state response or mitigation actions to supplement local government in protecting lives and property.

Terrorism – Terrorism is the unlawful use of force or violence against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof, in furtherance of political or social objectives.

Local Government – Refers to the county level government and includes all legally recognized political subdivisions therein, unless otherwise specified.

State Departments – An all-inclusive term referring to all state level governmental departments, agencies and commissions, etc.

The Plan – The term "The Plan" as used herein refers to the Base Plan of the Mineral County Emergency Operations Plan.

C. Scope and Priorities

This plan covers the response to, and the short-term recovery from, a range of hazards that could occur in Mineral County. Disasters can include both natural events (fire, floods and blizzards) and human-caused events (hazardous material incidents and violent criminal actions). Regardless of the type of emergency, the priorities are:

- Save lives
- Protect health and safety

- Protect property
- Preserve the environment
- Minimize economic impact

This plan is part of a larger structure that supports emergency management throughout the surrounding area and the state. The EOP provides information on how assistance may be requested from other jurisdictions/authorities and how Mineral County resources can be requested by outside agencies. However, nothing in this EOP shall abridge or curtail the powers of the Board of Commissioners or the Sheriff through local and state laws and authorities.

Emergencies can quickly escalate into disasters requiring resources that are not usually available within individual agencies and standard Mutual Aid Agreements. The EOP will be activated when any event begins to overwhelm normal resources and requires the assistance of the Mineral County OEM to coordinate resources for the participating agencies.

D. Planning Assumptions

Below are assumptions reflecting the situations that must be considered in order to achieve effective emergency management planning in Mineral County:

- All incidents are local. Therefore, initially Mineral County strives for self-sufficiency and should not depend on any outside assistance.
- Local governments at all levels must continue to function under all threat, emergency and disaster conditions.
- The County and its employees will mobilize to deliver emergency and essential services under all threats and emergencies.
- As incidents grow in length and magnitude, outside assistance may be requested from local, state, and federal agencies or organizations.
- Mutual aid and other forms of assistance will be rendered by outside jurisdictions in accordance with existing mutual aid agreements when the County exhausts or anticipates exhausting its resources.
- Emergencies may occur at any time with little or no warning and may exceed the capabilities of Mineral County, regional, state, and federal governments, as well as the private sector, in the affected areas.
- Depending on various factors including the magnitude of the event, Mineral County may not be able to meet all responsibilities indicated in this plan.
- Emergencies may result in casualties, fatalities, and displace people from their homes.
- An emergency can result in property loss, interruption of essential public services, and damage to basic infrastructure, and significant harm to the environment.
- The greater the complexity, impact, and geographic scope of an emergency, the more multi-agency coordination will be required.
- Individuals, community-based organizations, and businesses will offer services and support in time of disaster.

- State and regional agencies and departments with regulatory oversight responsibilities will insert themselves into the established organizational chain to support local emergency management efforts.
- The state and federal government will provide emergency assistance to Mineral County when requested and in accordance with the National Response Framework.

E. Situation

Due to the size and location of Mineral County, the potential exists for both natural and human-caused events to occur. Any such incident has the potential to disrupt the community, cause destruction of property and cause injury and/or death to citizens. The information in this section provides a synopsis of hazards/threats that have the potential to impact Mineral County. Only those hazards/threats specific to the County are included. Also taken into consideration for inclusion in this list is whether or not state, regional, or federal governmental entities would have cause to respond should the hazard/threat impact part of the County.

Identified Hazards / Threats

- Aircraft Accidents
- Civil Disturbances
- Critical Infrastructure Disruptions
- Dam Failure
- Drought
- Earthquakes
- Fires (Structural)
- Fires (Wildland)
- Flooding
- Hazardous Material Incidents
- Land Subsidence
- Public Health Incidents
- Terrorism
- Thunderstorms (Lightning and Hail)
- Tornadoes
- Wind
- Winter Storms / Blizzard

A complete hazard Identification is included in Part Two of this CEMP in the Mineral County Hazard Mitigation Plan.

F. Concept of Operations

The Board of County Commissioners has the primary responsibility under State Statute for emergency management activities within the county and has the authority to delegate that responsibility to the Office of Emergency Management to act as the County Disaster Agency. If the emergency exceeds the County's capability to respond, assistance may be requested from surrounding jurisdictions and/or the state.
Mineral County Government is responsible for emergency response operations in unincorporated areas of the county and in cooperation with the following municipalities and communities:

Incorporated Communities:
Creede

Disasters and large-scale emergencies are rarely confined to one jurisdiction. Although only a portion of Mineral County is likely impacted by a single disaster or emergency event, a multijurisdictional effort will be required to effectively manage most major incidents. Emergency response agencies in Mineral County request resources from their own agency through mutual aid agreements already in place. All local governments and special districts within the county are responsible for coordinating with one another and for providing mutual aid within their capabilities, according to established written agreements. If necessary, normal working operations may be suspended or redirected during an incident in order to support emergency response and control throughout the county.

Continuity of operations from the local jurisdictions through the County level response is achieved through standardization. Standardized operational management concepts are based in the Incident Command System (ICS) and the hierarchy of governmental responsibility and authority. To maximize the efficiency of the response and recovery, all incidents will be managed in accordance with the National Incident Management System (NIMS) and use the Incident Command System (ICS). Implementing this strategy early provides for seamless management from response through recovery. Advantages include, but are not limited to, consistency in organization of the general staff throughout the incident and the application of a single incident action plan with prioritized objectives. During a routine emergency, the ICS system will remain in place and the local jurisdiction will be in command. When the incident exceeds the jurisdictional resources, extra assistance may be requested while maintaining the ICS structure throughout the incident.

In the event of an emergency situation, this plan may be activated by any Incident Commander (IC), the Sheriff, a County Commissioner or the Emergency Manager. A formal declaration of a disaster by the Mineral County Board of Commissioners and Sheriff may be required to activate local policies and procedures and as a precondition of some forms of state assistance or to expedite state assistance. The Colorado Division of Homeland Security and Emergency Management (DHSEM) is the State Agency responsible for processing requests for State or Federal disaster assistance.

G. Direction, Control and Coordination

Coordination will occur between the Incident Command Post (ICP) and the Emergency Operations Center (EOC) through the EOC Manager and his/her Section Chiefs with their counterparts at the ICP (the IC and Field Command/General Staff).

<u>Incident Command Post vs. Emergency Operations Center</u>
The ICP coordinates activities at the scene of the incident. The EOC acts in support of the ICP or multiple ICPs during a large event. The EOC fields and fills requests for resources and information from the ICP. The EOC staff does not make tactical decisions for the ICP. Tactical decisions are made by the staff at the ICP. The EOC must maintain broad situational awareness of the event and provide information to the ICP so that optimal decisions can be made in the field. The EOC coordinates with other EOCs that may be involved in the incident as well as federal, state & other local partners. This allows the

ICP to focus attention on the tactical and strategic requirements of the incident.

Disaster Intelligence

Information sharing is a critical component during a disaster. This includes both intelligence and other information. Information is shared internal to the EOC through briefings. Information is shared to external agencies through communication from the EOC Command/General Staff. When an incident requires the sharing of intelligence, the EOC will staff the Intelligence/Information Officer position. The Intelligence/Information Officer will serve as the point of contact and distribution mechanism for intelligence to the appropriate agencies as well as the ICP.

Communications Systems

During a disaster, multiple communication systems will be used to communicate amongst the various agencies involved in the event.

- Radios: 800 MHZ and VHF radios will be used. The choice between 800 MHZ and VHF is a tactical decision made at the ICP based on which system functions the best for that incident. There are areas within the County that 800 MHz radios have poor coverage and VHF is the better option. In other areas of the County, 800 MHZ radios provide better coverage. Channels and frequencies will be chosen based upon the incident and responding jurisdictions.
- Landlines, cell phones, satellite phones & pagers: Phones and pagers are used routinely to communicate both in the field and in the EOC.
- Amateur Radio Emergency Services (ARES): ARES is used as a backup communication system both in the field and in the EOC.
- Active911 Emergency Notifications: EOC Personnel and Policy Group Personnel will both be notified via emergency notifications through the Active911 system, allowing contact via email, text and phone.

Joint Information Center (JIC)

In large scale, multi-jurisdictional events, coordination of public information and media interaction is critical and is a function of a JIC. If needed, the EOC Manager, in coordination with the ICP will activate the JIC. In most situations, the JIC will be located in the Sheriff's Office. Public Information Officers (PIO) from the agencies involved in the incident will be organized into a JIC and will be led by Mineral County Emergency Management. If an Incident Management Team (IMT) is activated, then the IMT PIO would coordinate directly with the JIC.

H. Organization

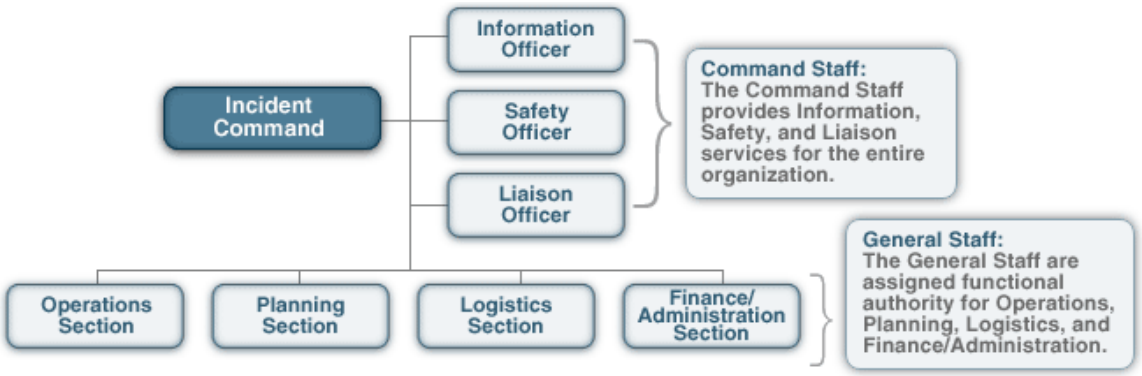
All incidents will be organized using the Incident Command System (ICS) as part of the National Incident Management System (NIMS). This includes both activities that occur at the incident scene and those that occur in the EOC. The ICS is a standard, on-scene, all-hazard incident management system. ICS allows users to adopt an integrated organizational structure

to match the needs of single or multiple incidents. ICS can be expanded or contracted depending upon the degree of need during an incident.

The incident will almost always start in the field and an Incident Command Post will be established. As the incident expands and resource requirements escalate, the EOC will open and provide support to the ICP and surrounding community.

Field Organization

ICS will be established by the first arriving units in the field. An Incident Commander takes charge of the scene and assigns positions within the ICS as the incident evolves. The basic Command and General Staff functions are as follows:



The ICS structure may be expanded to include Branches & Divisions as needed. An Intelligence Officer may also be added to the Command Staff. The complexity of the incident may require a Unified Command structure (UC). An ICS may be expanded to include a UC for complex responses, which often require multi-agency resources from the local, state, and federal levels. When it becomes necessary to establish a UC, the UC replaces the Incident Commander function and becomes an essential component of an ICS. The UC provides the organizational management tool to facilitate and coordinate the effective involvement of the various agencies; it creates the link between the organizations responding to the incident and provides a forum for these agencies to make decisions with which all responders can agree.

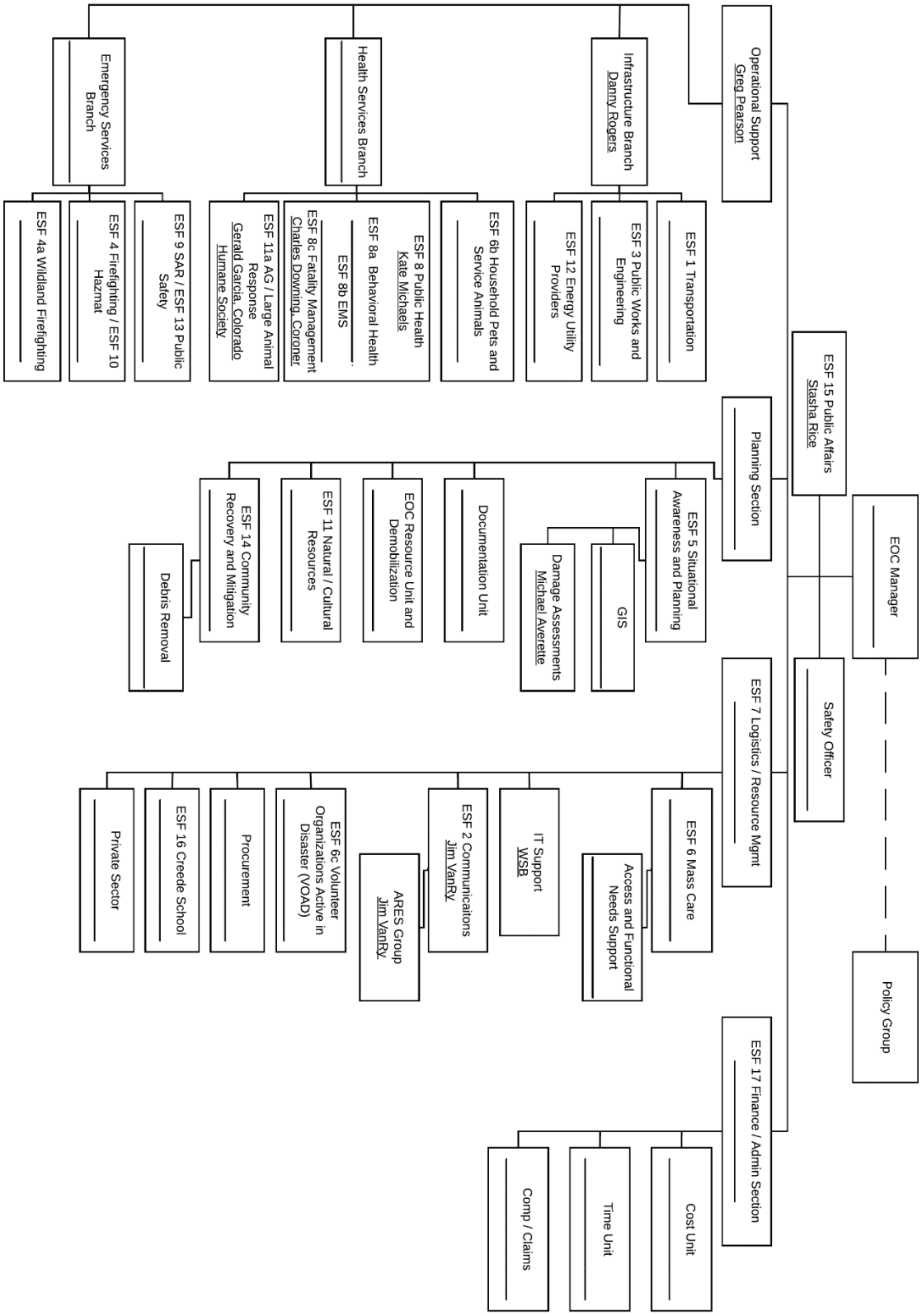
Emergency Operations Center

Many incidents can be managed in the field, however complex incidents may require additional support and coordination capability that only an EOC can provide. Complexity issues include: multiple incident command posts, large geographic areas, large damage areas or people affected, and incidents that involve terrorism. Examples of such incidents include: wildland fires which extend beyond one operational period, large-scale flooding, large HAZMAT spills, blizzards, special events, etc.

EOC Organization

The EOC for Mineral County is organized with a modified Incident Command Structure, using Emergency Support Functions (ESFs). Each ESF has specific roles and responsibilities during an incident. These roles and responsibilities are outlined in Section 3.3 of the CEMP.

Please see the full EOC Organizational Chart on the next page.


EOC Manager
Policy Group
ESF 15 Public Affairs
Stasha Rice
Safety Officer
Operational Support
Greg Pearson
Planning Section
ESF 7 Logistics / Resource Mgmt
ESF 17 Finance / Admin Section
Infrastructure Branch
Danny Rogers
Health Services Branch
Emergency Services Branch
ESF 1 Transportation
ESF 3 Public Works and Engineering
ESF 12 Energy Utility Providers
ESF 6b Household Pets and Service Animals
ESF 8 Public Health
Kate Michaels
ESF 8a Behavioral Health
ESF 8b EMS
ESF 8c: Fatality Management
Charles Downing, Coroner
ESF 11a AG / Large Animal Response
Gerald Garcia, Colorado Humane Society
ESF 9 SAR / ESF 13 Public Safety
ESF 4 Firefighting / ESF 10 Hazmat
ESF 4a Wildland Firefighting
ESF 5 Situational Awareness and Planning
GIS
Damage Assessments
Michael Averette
Documentation Unit
EOC Resource Unit and Demobilization
ESF 11 Natural / Cultural Resources
ESF 14 Community Recovery and Mitigation
Debris Removal
ESF 6 Mass Care
Access and Functional Needs Support
IT Support
WSB
ESF 2 Communicaitons
Jim VanRy
ARES Group
Jim VanRy
ESF 6c: Volunteer Organizations Active in Disaster (VOAD)
Procurement
ESF 16 Creede School
Private Sector
Cost Unit
Time Unit
Comp / Claims

Policy Group

Large incidents may also require activation of the Policy Group which consists of elected and appointed officials within the County and leadership from the town of Creede. The purpose of this group is to provide policy guidance to the EOC. Elected officials play a critical role in fiscal decision-making and priorities during disaster response and recovery. Response and recovery efforts that fall outside the purview of the Incident Command staff(s) may require the involvement of elected officials.

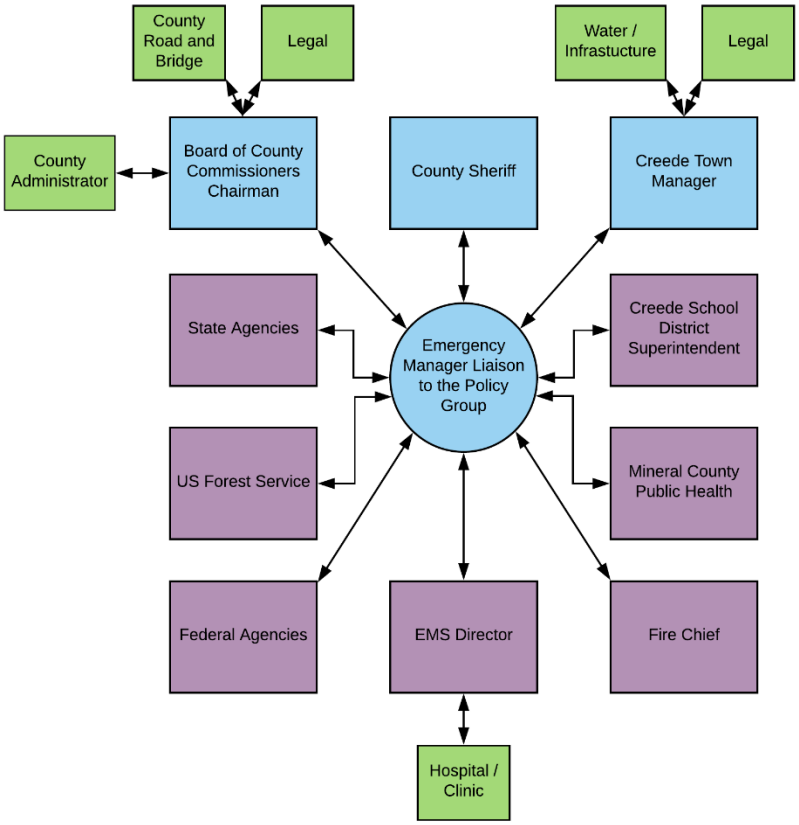


Figure 1. Mineral County Policy Group Structure - Including known partners and agencies with decision-making authority for their jurisdictions: (Blue) Standing Policy Group. (Purple) Additional Policy Group Entities depending on the nature of the disaster and (Green) Identifies critical lines of communication.

I. Assignment of Responsibilities

Mineral County Emergency Management is responsible for the County's emergency management, planning and operations. All departments, agencies, directors and organizations within the county are responsible for developing their own internal procedures, Standard Operating Procedures (SOP's), and emergency plans.

Policy Group

The Policy Group includes the Board of County Commissioners, County Sheriff, Creede Town Manager, and the Emergency Management Coordinator. If a disaster occurs within the city limits of Creede, the Policy group works with officials from Creede to coordinate declarations of emergencies and disasters. The City of Creede must also declare a State of emergency or disaster in order to receive reimbursement from the State or Federal government. The Policy Group coordinates with the EOC and provides information for briefings and situation reports. The Group also maintains accurate records of all correspondence and decisions.

In any large-scale incident, no one agency or jurisdiction will have all authority. Colorado State Statute outlines authorities for county governments, municipalities, elected officials and special districts. Therefore, for incidents crossing jurisdictional boundaries, the Policy Group will be expanded to include all jurisdictions having authority in order to make the best decisions possible for the community.

Board of Commissioners

The Mineral County Board of Commissioners is the ultimate authority for the approval and use of County resources and assets. The Sheriff and the Emergency Management Coordinator provide advice and technical assistance to the Board, on the use of County resources during an emergency or disaster incident. The Board of Commissioner's responsibilities include:

- Formal declaration of emergencies and/or disasters in conjunction with the Sheriff
- Approval and commitment of county resources and funds for disaster or emergency purposes
- Issuance of official orders regarding population protection or temporary social restrictions, such as evacuations orders, establishment of curfews, and enactment of price controls.
- Issuance of formal requests to the Governor's Office (through the Colorado DHSEM) for the declaration of a State emergency for the purposes of obtaining State and/or Federal assistance.

Emergency Authority

The Mineral County Board of Commissioners may take extraordinary measures during a large-scale incident or disaster. All physical resources within the County, whether publicly or privately owned, may be utilized when deemed necessary by the Board of County Commissioners. The County assumes no financial or civil liability for the use of such resources; however, accurate records of such use shall be maintained in case reimbursement becomes possible.

Extraordinary measures taken by the County Commissioners during a large-scale incident or disaster include, but are not limited to:

1. Declaration of a local state of disaster.
2. Wage, price, and rent controls and other economic stabilization methods.

3. Curfews, blockades, and limitations on utility usage.
4. Rules governing entrance and exit from the affected area(s).
5. Other security measures.

As provided by the Colorado Disaster Act of 1992, the Sheriff may exercise the same powers, on an appropriate local scale.

The Mineral County Administrator
The County Administrator is responsible for the day-to-day operations of county divisions and decision making. The County Administrator's responsibilities during an emergency or disaster include:

- Coordination and direction of Mineral County government activities in support of emergency or disaster relief efforts.
- Issuance of directives to county departments and personnel regarding changes in normal duties/work schedules, temporary reassignments, and employment of temporary workers, as needed.
- Administration of the county floodplain management program and matters relating to participation in the National Flood Insurance Program (NFIP)

Mineral County Attorney
The Mineral County Attorney is responsible for all legal activities involving the county or its agents in the event of a disaster or emergency.

- Assistance and counsel to the County Commissioners, and other county officials before, during, and after disaster and emergency incidents in the County.
- Preparation of legal documents including disaster declarations, curfews, and price controls, etc.
- Assist the Mineral County Office of Emergency Management when requested.

Mineral County Sheriff
The Sheriff and the Emergency Management Coordinator are responsible for assuring that coordinated and effective emergency response systems are developed and maintained. The Mineral County Sheriff is responsible for maintaining law and order throughout the County.

- Determination of the need for population evacuations and provision of instructions to uniformed law enforcement, fire districts, and emergency medical personnel regarding the conduct of evacuation operations.
- Coordinate with the Emergency Management Coordinator and the Incident Commander on situation assessment and recommendations to the County Commissioners concerning such needs as local disaster declarations, travel restrictions, curfews, or other temporary social restrictions.

- Review and update law enforcement mutual aid agreements to ensure county resources are available to the Incident Commander as needed.
- Act as the Fire Warden on all wildfire incidents affecting unincorporated Mineral County and those delegated by jurisdictions having authority when additional county assistance is needed.
- Intergovernmental liaison and initiation of formal requests for outside assistance from other local jurisdictions.
- Direction of the overall preparedness plan and assurance that the emergency plan remains current and updated.
- Establishment of an emergency public information service to provide accurate disaster information to the public.

Mineral County Emergency Management

Mineral County Emergency Management is responsible for all emergency management tasks and functions within the county.

- Implement and update the County Emergency Operations Plan, along with all appendixes and annexes on a regular basis.
- Implementation of all mutual aid agreements within the county and with appropriate State, Federal and private agencies with regards to emergency management.
- Coordination of mutual aid assistance per the Incident Commander and the Emergency Operations Center in any emergency or disaster
- Evaluation of an emergency or disaster in terms of the need for a disaster declaration, and notify the Board of County Commissioners and the Sheriff when such a declaration becomes necessary.
- Activate the Emergency Operations Center and be responsible for its staffing and operation.
- Coordination of locations of temporary shelters, in cooperation with the American Red Cross or other local facilities as needed.
- Notify appropriate county and town officials/agencies of the threat situation and the applicable phase of operation.
- Ensure necessary coordination by all agencies and departments, prior to, during, and after an emergency or disaster.
- Conduct and coordinate training programs and all-hazard exercises, as deemed necessary to maintain and improve the general readiness of the county's emergency response capabilities.

Elected Offices

Outside of the Board of Commissioners and the Sheriff, multiple elected officials have responsibilities for emergency management within Mineral County.

Mineral County Assessor
The Mineral County Assessor is responsible for establishing and maintaining a system for damage assessment.

Mineral County Clerk and Recorder
The Mineral County Clerk and Recorder is responsible for the safekeeping and maintenance of all essential and vital records.

Mineral County Coroner
The Mineral County Coroner is responsible for all duties associated with deceased individuals in the county, including pronouncement of death, death investigation, notifications, autopsies, and body removal.

- Provision of the identification, verification and disposition of deceased victims.
- Protection of personal effects with the deceased at the time of death.
- Notification of relatives of the deceased.
- Conduct investigation regarding the cause and manner of death, including autopsy as required.
- Implement mass fatalities procedures as needed in the event of an emergency or disaster.
- Provision of expert personnel in scientific identification and all other services as needed.
- Provision of temporary morgue and mortuary services and acquire expanded mortuary services where required.

Mineral County Treasurer
The Treasurer is responsible for ensuring that the county is able to fund the ongoing needs of any emergency or disaster.

Municipal Chief Executive Officers (Chief Elected Officials)
Municipal Chief Elected Officials have responsibility for the people within their jurisdiction as outlined in state statute and city/town ordinances and resolutions.

- Formal declaration of a local disaster or emergency and issuance of other official orders regarding population protection and temporary restrictions, including evacuation orders, establishment of curfews, and enactment of price controls.
- Notification to county OEM when a declaration is expected or signed to begin coordinating efforts
- Approval and commitment of city resources and funds for disaster/emergency response and recovery.
- Establishment of intergovernmental liaison in multijurisdictional incidents, including coordination of emergency efforts with the OEM and participation as part of the county Policy group.

Mineral County Emergency Services Agencies
Emergency Services agencies include Mineral County Dispatch, Emergency Medical Services, Mineral County Fire District, Mineral County Search and Rescue and the Mineral County Sheriff's office.

Mineral County Dispatch
This plan specifically addresses emergency communications as part of the county system and in unincorporated areas of Mineral County.

- Establish a communications system and dispatchers to coordinate requested resources.
- Provide support to the Emergency Operations Center upon notification and ensure 24-hour staff coverage as needed and available.
- Maintain roster of all support agency contact persons, make necessary notifications, activate support agencies, as necessary, and maintain ongoing communications to support mission assignments.
- Coordinate the provision of all mutual aid resources to requesting parties outside of the county upon direction of the Incident Commander or the EOC Manager in accordance with appropriate resource request procedures and available assets.
- Ensure compliance with all local, state, and federal communications requirements.

Emergency Medical Services
Emergency Medical Services agencies are responsible for the care and transport of all patients or injured parties within the County.

- Provide timely and efficient patient care to the citizens and visitors of Mineral County.
- Establish appropriate transportation guidelines and procedures for transferring patients from the scene of an emergency or disaster to available hospitals in Colorado.
- Establish a Medical Control Officer, and other designated staff, to be assigned to the Incident Command Post as needed or requested.

Mineral County Fire District
The Mineral County Fire District is responsible for providing all services related to fire prevention and suppression. Additionally, the fire districts/departments will act in a support capacity for all EMS and law enforcement services as needed or requested.

- Assume responsibility and response authority for structural and wildfires in their respective jurisdictions.
- Conduct all regularly assigned functions relating to fire prevention and suppression to include deployment of personnel and equipment.

- Establish an Incident Commander on all fire related incidents, and maintain continuous communication with the Emergency Operations Center or its Director.
- Provide assistance in all rescue operations, as needed or requested.
- Inspection of all damaged areas for fire and safety hazards.
- Assist the Sheriff's Office in disseminating information to the public, providing evacuation operations, providing fire security in evacuated areas, and providing fire protection for emergency shelters.

Mineral County Sheriff's Office
The Sheriff's Office provides for the safety and security of Mineral County residents.

- Implementation of the Incident Command System (ICS), including determining locations of Incident Command Posts and establishing necessary positions and functions
- Assessment of emergency conditions and determination of required levels of immediate assistance
- Implementation of available public warning measures
- Conduct and coordination of search and rescue operations
- Determination of the need for population evacuations and provision of instructions to uniformed law enforcement personnel regarding the conduct of evacuation operations.
- Coordination of communications and provision of communications staff support for field command post(s)
- Coordination of volunteer amateur radio resources used for back up communications and additional radio frequencies
- Provision of law enforcement, traffic control, and access control within the disaster area(s) and in other areas of the county
- Provision of security at the Incident Command Post, Emergency Operations Center, temporary emergency shelters, and in evacuated and disaster-impacted areas
- Wildland fire suppression in private, unincorporated areas and on state land in Mineral County
- Hazardous materials incident response and control in unincorporated areas of Mineral County
- Hazardous materials planning, education, response and cleanup, in cooperation with Mineral County fire districts/departments including the Office of Emergency Management

Search and Rescue
Mineral County Search and Rescue is responsible for all search and rescue functions within the county, under the direction of the Mineral County Sheriff.

County Divisions and Departments
Each County Division has a role in emergency management before, during and after emergencies and disasters.

Mineral County Land Use Office
The Community Development Division is responsible for county planning, building, and land use considerations and provides damage and building assessment data during and after emergencies and disasters.

- Provide for personnel for structure and facility inspections to determine safety of individual structures, businesses, residences and public buildings and to identify needed repairs
- Receive and plot current data concerning the extent and type of building and road damage resulting from a disaster and maintain updated data throughout the recovery process
- Provide briefings on current situation status to the Commissioners, County Administrator and emergency management personnel as required
- Assist as needed in the coordination and conduction of damage assessment on a county wide basis with the assistance of other county divisions and departments
- Prepare and publish, with the assistance of the OEM, damage assessment reports for local, state and federal dissemination as required.
- Participation with emergency management personnel on long-term disaster recovery and hazard mitigation planning to ensure the compatibility of community redevelopment plans and hazard mitigation measures with the comprehensive county land use plan and other community development plans

Mineral County Financial Services Division
The financial Services Division is responsible for all financial considerations for emergencies and disasters

- Procurement of emergency-related supplies and materials and administration of vendor contracts for emergency services and equipment
- Record-keeping and documentation of disaster-related time, costs and financial commitments
- Participation with other departmental representatives on county damage assessment teams at EOC and joint damage assessment teams (local, state and federal), as needed
- Risk Management is responsible for providing all documentation and records regarding worker's compensation during disasters or emergency situations involving county personnel, along with equipment damage claims. They also provide assistance in notification of county employees during disaster situations as needed throughout the county.

Mineral County Public Health
Mineral County Public Health is responsible for directing, controlling and coordinating all public health operations.

- Identify health concerns and needs, prioritize those needs, and find appropriate resources to meet those needs.
- Identify human services concerns and needs, prioritize those needs, and find appropriate resources to meet those needs.
- Assist persons/families with health needs and with human services needs after qualified personnel have rescued them from disaster situations.
- Coordinate volunteer support for human services needs.
- Plan for, provide, and supervise nursing services in reception areas and in temporary shelters until relieved by Red Cross or other qualified nurses.
- Provide necessary health protection measures such as immunization, sanitation, water purification, etc.
- Coordinate with the Incident Commander or the Emergency Operations Center in assessing overall health and medical resource needs in addition to human services resource needs during response and recovery operations and maintenance of situation status information.
- Serve as a resource for residents requiring access and functional needs or evacuation assistance.
- Provision of environmental health services and technical support, including the identification of chemical hazards, sources of contamination, or unsanitary conditions that present health hazards to the general public.
- Establish public health services as directed in designated shelters and provide staffing.
- Advising the Board of County Commissioners on actions to be taken regarding all health, medical and human services matters.

Mineral County Road and Bridge Department
Mineral County Road and Bridge Department is responsible for maintaining working systems and roadways in the event of an emergency or disaster.

- Maintain and repair all county road systems within respective jurisdictions to insure minimal disruption in entering or exiting threat impact areas.
- Expedite restoration of public facilities and utilities in priority areas dictated by the current situation.
- Provide emergency traffic control measures including identification and marking of dangerous areas in coordination with the Sheriff's Department.
- Provide for the removal of debris to permit emergency rescue operations and movement of emergency vehicles and supplies.

- Provide transportation services in support of emergency response and recovery efforts, including the movement of county personnel, equipment and supplies to designated staging areas
- Provide for emergency repairs to public buildings, medical clinic, utilities, the Emergency Operations Center, and other essential facilities for restoration and continued operation of county government functions.
- Provide damage assessment information to the Emergency Operations Center on roads, buildings, and equipment belonging to the county.
- Restoration of damaged county roads and bridges and other public services and facilities
- Provide equipment and personnel as necessary to meet incident support requirements.
- Participate with representatives of other county departments on Mineral County damage assessment teams

Creede Public Works

Creede Public Works is responsible for maintaining Creede working systems and the town roadways in the event of an emergency or disaster.

- Expedite restoration Creede public facilities and utilities in priority areas dictated by the current situation.
- Provide Creede emergency traffic control measures including identification and marking of dangerous areas in coordination with the Sheriff's Department.
- Provide for the removal of debris to permit emergency rescue operations and movement of emergency vehicles and supplies.
- Provide damage assessment information to the Emergency Operations Center on roads, buildings, and equipment belonging to the town.
- Restoration of damaged town streets and bridges and other public services and facilities.
- Maintain potable water and sewer facilities and equipment.
- Provide equipment and personnel as necessary to meet incident support requirements.

Creede School Districts

The Creede School Districts is responsible for the safety and protection of students, staff and personnel.

- Preparation and maintenance of an Emergency Management Plan for the school, district.
- Coordinate with Public Health for feeding and housing of displaced persons temporarily sheltered at each facility.
- Provision of resources for evacuation of endangered populations when available (i.e. buses, facilities, feeding, etc).

Mineral County Emergency Support Agencies and Personnel
The provision of emergency management in Mineral County is dependent upon a coordinated response from multiple county and support entities.

Amateur Radio Operators
Amateur Radio Groups are responsible for providing communications assistance as requested, under the direction of the Mineral County Sheriff. Specific roles and responsibilities will vary according to the incident.

American Red Cross
If requested, the American Red Cross, in conjunction with Mineral County agencies, will provide support services during and after an emergency or disaster.

- Provide for immediate assistance to disaster survivors, including food, water, shelter clothes, physical and behavioral health and referrals in conjunction with appropriate Mineral County agencies.
- Establishment and management of emergency shelters for mass care, in cooperation with Mineral County agencies, including registration, feeding, lodging, and responding to public inquiries concerning shelter residents.
- Provide temporary and immediate housing for displaced disaster survivors.
- Provide damage assessment information upon request.
- Assist incident survivors with emergency needs.
- Register displaced persons and provide welfare information services.

Public Information Officers
Public information Officers in the Sheriff's Office disseminate emergency public information and establish procedures for the release of information to the media with the assistance of the Incident Public Information Officer (PIO) or Joint Information Center (JIC) as appropriate.

San Luis Valley Volunteer Organizations Active in Disaster (NCVOAD)
The San Luis Valley VOAD is a group of volunteer agencies in and around the San Luis Valley that provide a multitude of support assistance to county personnel and disaster survivors before, during and after disasters. This may include donations and volunteer management, damage assessments, recovery assistance to disaster survivors, and personnel support to the EOC.

J. Continuity of Government

A major disaster could result in loss of life and property, the death or injury of key government officials, and/or the partial or complete destruction of established seats of government, and the public and private records essential to continued operation of government and industry. To help preserve law and order and to continue/restore local services, it is essential that units of government continue to function during or following an

incident. Responsible government at all levels provides continuity of effective leadership, authority and adequate direction of emergency and recovery operations.

Mineral County Lines of Succession
All constitutionals and statutory powers of the branches of government in Mineral County shall be preserved unless legal actions by the State of Colorado alter or modify routine operations.

Legislative: The legislative branch of government shall reside among the Board of County Commissioners.

- If the Chair of the Board of County Commissioners is incapacitated or no longer able to fulfill the functions of his/her duties, the Chair Pro Tem will fulfill all needed functions.
- Local division and department administrators have the authority to continue County operations in their respective areas.
- If the Board of Commissioners is no longer able to function as a board, the Commissioners would be replaced by a vote of the people.

Judicial: The Judicial branch of government shall reside in the chief judge of the district or his/her delegate.

Fire and EMS Districts and Departments: The Fire and EMS agencies shall reside under the Chief/Director and his/her delegate (assistants/deputies).

As a minimum, all county department heads shall designate primary and alternate emergency successors for key supervisory positions. This ensures the continuance of leadership, authority, and responsibilities of their departments.

Preservation of Essential Records
Protection of essential county and local records is vital if government and society are to resume functioning after a major catastrophe or emergency. In order to provide normal county operations following a disaster, vital records must be protected. These would include legal documents, as well as personal documents such as deeds and tax records. The principle causes of damage to records are fire and water. Therefore, each agency assigned the preparation of any essential records should provide protection accordingly.

State of Colorado Lines of Succession
Article IV of the State Constitution of Colorado, vests in the Governor the chief executive powers of the state. It establishes the emergency powers of the Governor and provides for the line of succession in the event the Governor is absent and/or unable to exercise the powers and discharge the duties of office.

The legal successor to the Governor is the Lieutenant Governor. If the office of Lieutenant Governor is vacant, the first named of the following members of General Assembly affiliated with the same political party as the Governor:

a) The President of the Senate
b) Speaker of the House of Representatives
c) Minority Leader of the Senate
d) Minority Leader of the House of Representatives

The Governor will appoint, with consent of the Senate, all officers of duly established offices not otherwise requiring appointment by election, thus establishing the means to fill vacancies. If the elected offices of Treasurer, Secretary of State or Attorney General become vacant, the Governor appoints a successor with consent of the Senate to serve until a successor can be qualified and elected. Lines of succession for political subdivisions of the state shall be in accordance with the Constitution and statutes of the state and are described in the State Emergency Operations Plan.

Designated interim emergency successors shall be instructed on their responsibilities, and the conditions under which they will assume these positions. Generally, an interim emergency successor may assume leadership whenever the incumbent becomes unable to perform their functions or when requested to do so during periods of emergencies or disasters. They shall hold these positions until relieved by the incumbent or until the emergency or disaster has been brought to a successful conclusion. The criteria for succession of leadership will be delineated in the internal emergency operation procedures for each department.

K. Administration and Support

During an emergency or disaster, county and local government shall determine, if necessary, what normal administrative procedures shall be suspended, relaxed or made optional in order to prevent unnecessary impediments of emergency operations and recovery activities. Such action should be carefully considered, and the consequences should be projected realistically.

Finance

A major disaster or emergency may require the expenditure of large sums of county and local funds. Financial operations may be carried out under compressed schedules and intense political pressures, which will require expeditious actions, which still meet sound financial management and accountability requirements.

Requests for State or Federal assistance, including the Colorado National Guard, shall be made to the EOC Manager. All requests shall be made by the Board of County Commissioners or by another elected official duly authorized by the board.

Logistics

The Mineral County EOC shall develop and maintain a current database of locally available resources and their locations. The database shall include public and available private equipment, and personnel with special technical skills, pertinent to the anticipated needs of the local jurisdiction.

The Colorado State Division of Homeland Security and Emergency Management, in coordination with other state departments, will facilitate logistical support for emergency operations (i.e. provide supplies and equipment) that the county is unable to procure or acquire.

Mutual Aid Agreements and Compacts

No single local jurisdiction will have all the personnel, equipment, and materials required to cope with a major emergency or disaster. Necessary additional assistance may be rendered through mutual aid agreements, which provide for obtaining additional resources from non-impacted inter/intra-jurisdictional governmental agencies and other organizations. Mutual aid agreements are an essential component of emergency management planning, response, and recovery activities. These agreements can significantly increase the availability of critical resources and improve response and recovery efforts.

According to Title 24, Article 32, Part 2113, Colorado Revised Statutes, as amended; it is the responsibility of local government to ensure that local emergency operations plans contain adequate provisions for the rendering and the receipt of mutual aid. Mineral County has signed the Intergovernmental Agreement for Emergency Management under Section 29-1-203 Colorado Revised Statutes, allowing for mutual aid services to and from Mineral County in times of emergency or large disaster. Colorado State is also a member of the Emergency Management Assistance Compact (EMAC), a national mutual aid compact among states and territories.

L. Plan Development, Maintenance and Implementation

The Mineral County Emergency Operations Plan, annexes and appendices, and subsequent revisions, supersede all previous editions and is effective upon signing by the Board of County Commissioners, the Sheriff and the Emergency Management Coordinator, for planning, training and exercising, and preparedness and response operations. The Emergency Management Coordinator shall be responsible to review this plan regularly and to request that the Mineral County Board of Commissioners re-certify the plan biennially. The Coordinator shall update the plan as required and shall conduct drills and exercises in order to identify deficiencies and maintain an adequate level of readiness.

M. Training, Tests and Exercises

Departments, offices, and other organizations with responsibilities identified in the Plan are responsible for ensuring that their staff is familiar with the provisions of the plan and adequately trained to carry out emergency assignments. Staff participation in periodic exercises provides the best opportunities for refining plans and procedures in preparation for an actual disaster and emergency event. Mineral County Emergency Management will coordinate multi-agency and multi-jurisdictional exercises. Following any exercise, the OEM shall create an After Action Report and a review to discuss corrective actions that should take place where any shortfalls exist in planning, training, personnel, equipment and facilities.

< END – BASE PLAN>