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Public Works

Part Time Job Description

Parks/Buildings Maintenance

Position: Public Works Part Time position that includes cleaning and maintenance of various City-owned buildings, parks, and park restrooms. Data and sample collection at water and wastewater facilities.

Scope: Duties include, but are not limited to the following:

- Mopping of floors, refilling of soaps, paper towels, and toilet paper
- Cleaning of toilets, urinals, sinks, and mirrors
- General cleaning and maintenance duties of City-owned buildings, parks, restrooms, Water Treatment Plant, and Wastewater Treatment Plant
- Recording of pump run times, pH levels, temperatures, meter readings, samples taken of water and wastewater as instructed
- Mowing and trimming of grass and/or trees, bushes, flowers

Requirements: A current, valid Colorado driver's license

- Ability to drive a manual transmission proficiently
- Written & Verbal communication
- Simple mathematic skills
- Ability to interact with the general public

Schedule: Hours of work:

- approximately 4 hours on Saturday Mornings
- approximately 6-8 hours on Sunday Mornings

*** Times can be adjusted based upon further need***