



# PRIVATE EVENT PERMIT APPLICATION

City of Creede  
2223 N Main Street  
Creede, CO 81130  
(719-)658-2276

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business/Organization (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Event: \_\_\_\_\_  
\_\_\_\_\_

Date and Times of Set-Up: \_\_\_\_\_

Dates and Times of Event: \_\_\_\_\_

Dates and Times of Tear-Down: \_\_\_\_\_

Location of Event: \_\_\_\_\_  
(attach map if applicable)

Estimated Number of People Expected to Attend this Event: \_\_\_\_\_

I have read, fully understand, and agree to the terms of this Private Event Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant \_\_\_\_\_ City Clerk \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_ Date

SHERIFF'S DEPARTMENT NOTIFICATION: \_\_\_\_\_  
\_\_\_\_\_ Date

Pre-Event Site inspection by: City \_\_\_\_\_ Applicant \_\_\_\_\_ Date and Time: \_\_\_\_\_

Post-Event Site inspection by: City \_\_\_\_\_ Applicant \_\_\_\_\_ Date and Time: \_\_\_\_\_

### FOR ADMINISTRATIVE USE ONLY

Application Received \_\_\_\_\_ Fee \_\_\_\_\_ Date Paid \_\_\_\_\_

License Agreement Attached? Y  N  Proof of Insurance Attached? Y  N

Board of Trustees Meeting Date \_\_\_\_\_

Approved by Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Attest: \_\_\_\_\_ City Clerk