

# RESOLUTION NO. 2018-01

## RESOLUTION OF ANNUAL DESIGNATIONS AND 2018 FEE SCHEDULES

WHEREAS, it is the duty of the Trustees of the City of Creede, a Colorado town, to make certain designations of official status of depositories, newspaper (s) for city publications, and posting places for city meetings for the calendar year 2018. This is done by resolution annually to become effective the first day of the following year.

WHEREAS, the Trustees of the City of Creede, a Colorado have deemed it necessary to impose rates and fees to cover the costs of administration, maintenance, service and similar costs for services provided by the City for the calendar year 2018. This is done by resolution annually to become effective the first day of the following year.

NOW, THEREFORE, BE IT RESOLVED THAT:

**Section 1.** The following designated to fill the following duties of the City of Creede, a Colorado Town for the calendar year 2018, as set opposite their names:

<b>Name</b>	<b>Description</b>
Blair & Associates, P.C.	Auditor (as per letter of engagement)
Del Norte Bank	Official Depository
ColoTrust	Official Depository
JP Morgan Private Client Services	Official Depository (Virginia Christensen Trust)
Mineral County Miner	Official Newspaper

With respect to any law or regulation which requires or permits the posting of any notice "in a public place" (other than notices that must be posted on specific properties), the Board of Trustees designates the south front window of Town Hall, the "City of Creede" bulletin board at the Mineral County Courthouse and the "City of Creede" bulletin board at the United States Post Office as such "Public Places."

**Section 2.** The following fees shall be assessed and effective January 1, 2018:

Record request fees: Public records requested in person or by US mail are \$0.25/per page. Records requested electronically or for viewing only are free of charge. Time expended in connection with the research and retrieval of public documents will be free of charge for the first hour required and will be charged at a rate of \$30.00 per hour for any time spent in excess of one hour.

Facsimile (Fax) fees:

Sending: \$3.00 first page; \$1.00 for each additional page

Receiving: 25¢ per page

Copying fees:

25¢ per black-and-white copy and \$1.00 per color copy and an hourly rate for time spent on research as applicable. The rate varies depending upon the rate paid to the person completing this project (i.e. Town Attorney, Clerk, etc.)

Recording Duplication Fees:

\$5.00 per CD/DVD recording. \$2.00 per electronic drive or online transfer.

Returned check charge:

A returned check charge of \$20.00 will be added to the amount due for each check returned for non-sufficient funds. These fees and the amount of the returned check are required to be paid by guaranteed funds.

Miscellaneous City fees:

City lapel pin	\$3.00
Notary Seal Stamp	\$5.00

The following fees shall be charged during the calendar year 2018 for any of the following activities:

A.	Application for zoning change	
	Filing fee	\$500.00
	Plus actual City expenses including certified mail notices, legal publication, recording, resolution, etc.	
B.	Land Use Application	
	Application fee:	\$500.00
	Plus certified mail notices, legal publications, recording hearing, resolution, etc.	
C.	Tap fees – Within City Limits	
	Water Tap Fee	\$250.00
	Water System Development Fee	\$2,750.00
	Sewer Tap Fee	\$250.00
	Sewer System Development Fee	\$2,750.00
	Water meters, all labor, materials, and related expenses	City's Cost
	Tap Fees – Outside City Limits	
	Water Tap Fee	\$375.00
	Water System Development Fee	\$4,125.00
	Sewer Tap Fee	\$375.00
	Sewer System Development Fee	\$4,125.00
	Water meters, all labor, materials, and related expenses	City's Cost
D.	GemJet Service	
	Use of GemJet Machinery	\$105.00
	Labor Including Travel Time	\$32.00/hour

The following fees shall be charged during the calendar year 2018 for the use of City of Creede equipment:

Item	Charge per Hour*
Backhoe with operator	\$90.00
Helper	\$35.00
Dump Truck per trip (Includes dump fee of \$65)	\$110.00
Loader with operator	\$120.00
Grader with operator	\$120.00
Work on Public Lands	\$120.00

Liquor License Fees: These fees for licenses, permits and applications are as set forth by the Department of Revenue, Liquor Enforcement Division and are subject to change concurrently.

The following rates of reimbursement will be applicable during the calendar year 2016 for the City of Creede employees performing City business, but only within the guidelines of the City of Creede's Travel Reimbursement Policy.

- A. Mileage for the use of private vehicles on City business Current IRS allowable rate
- B. Meals (calculated at \$10 of the daily allowance for breakfast, \$15 for lunch, and \$25 for dinner) \$50.00 per day
- C. Lodging for seminars and group meetings shall be paid at the rate charged for the group
- D. Lodging if no group rate is offered, then the actual cost of lodging, but not in excess of \$130.00 per night unless it can be shown that customary charges, by our average motel or hotel, for accommodations are higher than this rate \$100.00 per day

Legal documents of the City shall be signed by the Mayor or in the Mayor's absence by the Mayor Pro-Tem and shall be attested by the City Clerk.

City of Creede Building Permit Fees. This fee schedule is attached to this resolution. The City of Creede charges a fee based upon the square footage of all floors combined, not just the footage on the ground floor.

City of Creede Excavation/Grading Permit Fees. This fee schedule is attached to this resolution.


City Water, Sewer and Drainage Fees. This fee schedule is attached to this resolution.

Gym Fee Schedule. This fee schedule is attached to this resolution.

ADOPTED, PASSED AND APPROVED upon motion made at the Regular Meeting of the Board of Trustees of the City of Creede, a Colorado Town held on the 5<sup>th</sup> day of December, 2017, and becomes effective January 1, 2018.

City of Creede:

Attest:

  
Jeffrey Larson, Mayor

Dec 5, 2017  
Date

  
Randi Sneed, Clerk

12/5/17  
Date

## BUILDING PERMIT FEE SCHEDULE

(Square Footage is multiplied by Construction Cost and the fee is determined from the Valuation Table)

**Table 1. Square Foot Construction Costs**

<u>Residential</u>		<u>Commercial/Industrial</u>	
Dwelling	109.00	Business	138.00
Garages	56.00	Warehouse/Garage	56.00
Car Ports	40.00		
Decks	25.00		

**Valuation Table**

Total Valuation	Fee
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$5.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$100.00 for first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$500.00 for the first \$25,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$800.00 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,250.00 for the first \$100,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,500.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,000.00 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof

## EXCAVATION / GRADING FEE SCHEDULE

	Plan Checking Fees	Excavation/Grading Fees
50 cubic yards or less	No Fees	\$20.00
51 to 100 cubic yards	\$25.00	\$25.00
101 to 1,000 cubic yards	\$30.00	\$50.00
1,001 to 100,000 cubic yards	\$35.00	\$150.00
100,001 cubic yards and more	\$40.00	\$375.00

**CITY WATER, SEWER AND DRAINAGE FEE SCHEDULE**

SECTION I: Resolution 2018-01 replaces all prior City fees and utility rates.

SECTION II: WATER RATES: For the setting of water fees, the City has found it convenient to establish Equivalent Residential Unit (EQR) Schedules. The base for this schedule is an average detached single-family residence within City Limits. EQR rates at a particular service address are calculated by Unit Schedules set forth in Ordinance 334, Water, Wastewater, and Drainage Utility Regulations. Water sold by the City of Creede will be calculated with the following base EQR Rate:

<u>CLASS OF USER</u>	<u>EQR</u>	<u>RATE</u>
Residential	1.00	41.78

SECTION III: SEWER RATES: For the setting of sewer fees, the City has found it convenient to establish Equivalent Residential Unit (EQR) Schedules. The base for this schedule is an average detached single-family residence within City Limits. EQR rates at a particular service address are calculated by Unit Schedules set forth in Ordinance 334, Water, Wastewater, and Drainage Utility Regulations. Fees for sewer services provided by the City of Creede will be calculated with the following base EQR Rate:

<u>CLASS OF USER</u>	<u>EQR</u>	<u>RATE</u>
Residential	1.00	17.26

SECTION IV: DRAINAGE FEE: Each customer for water and/or sewer service within in the City of Creede shall be charged a \$2.16 per month drainage fee per tap.

SECTION V: Other Fees: Other fees collected by the city

Bulk water per gallon/Stand pipe	\$ 0.015
Bulk water per gallon (treated)	\$ 0.020
Water turn on	\$ 20.00
Water turn off	\$ 20.00

**GYM FEE SCHEDULE  
Membership Rates**

	<b>DAILY</b>	<b>MONTHLY</b>	<b>6 MONTH</b>	<b>ANNUAL</b>	<b>PUNCH CARD</b>
<b>ADULT</b>	<b>\$3</b>	<b>\$20</b>	<b>\$100</b>	<b>\$190</b>	<b>\$60</b> 20 PUNCHES
<b>YOUTH (12 and under)</b>	<b>\$3</b>	<b>\$15</b>	<b>\$75</b>	<b>\$140</b>	<b>\$40</b> 20 PUNCHES
<b>MARRIED COUPLE</b>	-	<b>\$35</b>	<b>\$175</b>	<b>\$340</b>	-
<b>FAMILY</b>	-	<b>\$50</b>	<b>\$250</b>	<b>\$490</b>	-
<b>NON-RESIDENT</b>	<b>\$5</b>	<b>\$30</b>	-	-	<b>\$75</b> 20 PUNCHES

**MONTHLY MEMBERSHIP FEES PROVIDE ACCESS TO FACILITY FOR INDIVIDUAL USE,  
AND ENTRY TO ALL FITNESS PROGRAMS**