

REGULAR MEETING

I. CALL TO ORDER

II. ROLL CALL

III. REVIEW AGENDA

IV. CONSENT AGENDA

- a. Approve/Disapprove October 1st 2013 Minutes
- b. Review/Consent of previously paid disbursements as listed on the October 2013 Check Detail Report
- c. Approve/Disapprove Checks to be written November 5th, 15th and/or 30th and signed
- d. Approve/Disapprove Club Liquor License Renewal Request Creede B.P.O.E. Elks Lodge
- e. Approve/Disapprove Arts Council Lease Arts Park

V. REPORTS & PRESENTATIONS

- a. Public Works Report - Ben Davis (verbal)
- b. LWCRCo Report - Eric Grossman (verbal)
- c. Mayor's Report - Eric Grossman (verbal)
- d. Written Reports (Recreation) **Read ONLY**

VI. OLD BUSINESS

- a. Approve/Disapprove Website & Social Media Policy
- b. Approve/Disapprove Mission Statement [From Retreat/WS]
- c. Approve/Disapprove Vision Statement [From Retreat/WS]
- d. Approve/Disapprove Key Community/Economic Drivers [From Retreat/WS]
- e. Approve/Disapprove Board of Trustee Protocol [From Retreat/WS]

VII. NEW BUSINESS

- a. Approve/Disapprove Fall 2013 Virginia Christensen Advisory Committee Recommendations
- b. Approve/Disapprove Letter PRVB Changing Signers
- c. Schedule Work Session & Public Hearing for 2014 Budget November 21, 2013
- d. Schedule Public Hearing for 2014 Budget Adoption & Appropriation December 3, 2013
- e. Schedule Public Hearing for Ordinance 379 Vacating and Transferring Portions of Cliff & 2nd Street and a Fraction of the Alley in Block 16 Creedmoor Public Hearing December 3, 2013
- f. Approve/Disapprove LWCRCo Hecla Charitable Foundation Grant Application Request

VIII. MANAGERS REPORT

IX. ADJOURN

POSTED 11/1/13

OPEN TO THE PUBLIC

BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO - A TOWN
October 1, 2013

REGULAR MEETING

The Board of Trustees of the City of Creede - a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:30 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Elizabeth Zurn, Kay Wyley, Ed Skroch, Eric Grossman, Teresa Wall, Denis Powell, Heather DeLonga

Mayor Grossman, presiding, declared a quorum present:

Those members of staff also present were as follows:

Clyde Dooley, Town Manager
Randi DePriest, Clerk/Treasurer

REVIEW AGENDA

Trustee Powell moved and Trustee Zurn seconded to approve the agenda as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

CONSENT AGENDA

The consent agenda contained the following items:

- a. Approve/ Disapprove September 3th, 2013 Minutes
- b. Review/Consent of previously paid disbursements as listed on the September 2013 Check Detail Report
- c. Approve/Disapprove Checks to be written October 2nd, 15th and/or 31st and signed

Trustee Zurn moved and Trustee Powell seconded to approve the consent agenda as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

REPORTS AND PRESENTATIONS

PUBLIC WORKS REPORT

Public Works Director, Ben Davis, reported on the following items:

- A program was being created to address cross-connection control (backflow prevention).
- A request for a budget increase is being made to switch to a better wastewater treatment enzyme that will treat not only the plant but the sewer lines as well.
- Road repairs had been done at the Creede Childcare Center and the treatment plant.
- The fall shutdown of the park sprinklers & restrooms had begun.
- Uff-Da Trailer Park repairs required scheduling of an on-site locator, but he was available within the week and the repairs should be complete by the next meeting.

LOWER WILLOW CREEK RESTORATION COMPANY REPORT

Mayor Grossman reported that LWCRCo's Phase I was now complete aside from a few unfinished items. Additionally, the stream channel was cut through the entire property, which was not originally part of Phase I. The company had been rewarded a \$55,000 grant for soil to spread to encourage revegetation.

MAYOR GROSSMAN'S REPORT

Mayor Grossman reported on the following items:

- He met with an emergency management team from the US Army Corps to discuss the flume. They sent an email with some ideas for repair, and asked that it be sent to the flume committee.
- He was interested in seeking nomination to the CML Executive Board.

-He will be attending a CDOT meeting in Alamosa in October.

-He asked that the board pass a "resolution of support" for the school bond 3A on the upcoming county ballot. Trustee Zurn moved and Trustee DeLonga seconded to approve the resolution and give staff administrative direction to draft it.* The vote was unanimous. Mayor Grossman declared the motion carried.

**This resolution was reconsidered during the special meeting October 15, 2013 for official approval.*

WRITTEN REPORTS

Written reports from the Chamber of Commerce, Building Inspector, Willow Creek and Recreation were received and filed.

OLD BUSINESS

APPROVE/DISAPPROVE RETREAT AGENDA

Trustee Zurn moved and Trustee DeLonga seconded to approve the retreat agenda as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

NEW BUSINESS

DISCUSS/APPROVE/DISAPPROVE WEBSITE & SOCIAL MEDIA POLICY

This item was tabled for further discussion at the upcoming work session on October 15, 2013.

APPROVE/DISAPPROVE 2014 PROPOSED BUDGET

Manager Dooley explained that once the proposed budget was approved, several work sessions needed to be held to discuss the specifics for final approval of the Revised 2013 Budget in December and answered questions. Trustee Zurn moved and Trustee Powell seconded to approve the 2014 Proposed Budget as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

MANAGER'S REPORT

The items discussed and the actions taken in the Town Manager Dooley's Report were as follows:

BioLynceus: Dooley asked for and received administrative direction to direct Public Works to order BioLynceus, the wastewater treatment that was discussed during the Public Works Report.

Response Letter: Dooley had received an inquiry regarding changing property zoning in South Creede from someone interested in a lot. He asked for and received administrative direction to respond with a letter explaining that land use applications could only be made by the property owner.

Birdsey Replat: Dooley explained that a replat process had been attempted about 10 years ago to replat the Birdsey property on Cliff Street, but that it most likely hadn't been carried out properly. He will do more research and report back at the October 15, 2013 Work Session.

Biernat Request: Members of the Biernat family and members of the Art Park were present to discuss the Biernat's request to use the park for additional restaurant seating. The Board asked the Biernats to make arrangements with the Arts Council and return if the park lease needed to be changed and approved.

Municipal Judge: Dooley reminded the Board that our Municipal Judge needed to be replaced and that we would revisit the topic during the October 15, 2013 work session.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Zurn moved and Trustee Powell seconded that the meeting be adjourned at 6:36 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

**BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO – A TOWN
October 15, 2013**

SPECIAL MEETING

The Board of Trustees of the City of Creede – a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:32 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Elizabeth Zurn, Kay Wyley, Ed Skroch, Eric Grossman, Teresa Wall, Denis Powell, Heather DeLonga

Mayor Grossman, presiding, declared a quorum present:
Those members of staff also present were as follows:

Clyde Dooley, Town Manager
Randi DePriest, Clerk/Treasurer

REVIEW AGENDA

Trustee Powell moved and Trustee Zurn seconded to approve the agenda as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

OLD BUSINESS

APPROVE/DISAPPROVE RESOLUTION 2013-10 SUPPORTING NEW SCHOOL BOND 3A

Trustee Powell moved and Trustee Zurn seconded to approve Resolution 2013-10 Supporting the New School Bond 3A. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE LETTER TO ENDORSE NOMINATION OF MAYOR GROSSMAN TO CML EXECUTIVE BOARD

Trustee Zurn moved and Trustee Wall seconded to approve Letter to Endorse Nomination of Mayor Grossman to CML Executive Board. The vote was unanimous. Mayor Grossman declared the motion carried.

OLD BUSINESS

APPROVE/DISAPPROVE DEVELOPMENT AGREEMENT-CLUB AT THE CLIFFS

Manager Dooley explained that the Development Agreement was required in order to approve the property owner's building permit application since the property was in need of title clarification. After discussing possible remedies for the property, Trustee Zurn moved and Trustee Powell seconded to approve the Club at the Cliffs Development Agreement. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE DEVELOPMENT AGREEMENT-KIP'S GRILL

Manager Dooley explained that the Development Agreement was needed to amend the existing Easement Agreement with the property owner and to approve the property owners building permit application. Trustee Powell moved and Trustee Zurn seconded to approve the Kip's Grill Development Agreement. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE ENCROACHMENT LICENSE AGREEMENT-PHIL & TERESA LACK

Manager Dooley explained that the Lacks were putting their property up for sale and that an encroachment agreement was required to clear up their title. Trustee Zurn moved and Trustee Powell seconded to approve the Lack Encroachment License Agreement. The vote was unanimous. Mayor Grossman declared the motion carried.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Powell moved and Trustee Wyley seconded that the meeting be adjourned at 5:50 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

Respectfully submitted:

Randi DePriest, City Clerk/Treasurer

DRAFT

CITY OF CREEDE; A COLORADO TOWN

Monthly Check Detail

October 2013

Type	Date	Num	Name	Memo	Amount
Oct 13					
Bill Pmt -...	10/03/2013	7508	Blair and Associates PC	2012 Audit	-7,650.00
Bill Pmt -...	10/03/2013	7509	Creede Chamber of Commerce	Monthly Donation	-833.33
Bill Pmt -...	10/03/2013	7510	Creede Community Center	Monthly Donation & Recreation	-480.67
Bill Pmt -...	10/03/2013	7511	Creede Gifts & Gas, LLC	Sep Charges	-625.96
Bill Pmt -...	10/03/2013	7512	Eric Grossman	9/24/13 LWCRCo Travel to Telluride	-70.22
Bill Pmt -...	10/03/2013	7513	Kentucky Belle Market	Aug Charges/Acct. #15 & #20-Tax Exempt	-37.21
Bill Pmt -...	10/03/2013	7514	Mineral County Miner	Annual Mineral County Miner Subscription	-34.75
Bill Pmt -...	10/03/2013	7515	Muleys Disposal Service	Oct Trash Svcs/Accts 116, 1197, 1198	-455.00
Bill Pmt -...	10/03/2013	7516	Nasco Modesto	Recreation Supplies-School Arts	-131.60
Bill Pmt -...	10/03/2013	7517	Pioneer Drama Service	Various Play Scripts (CMAR)	-55.45
Bill Pmt -...	10/03/2013	7518	S.H. Electric	Repair Street Lights @ Creede America Subdivision	-342.38
Bill Pmt -...	10/03/2013	7519	Tomkins Hardware & Lumber	Aug Charges/Acct #580	-117.56
Bill Pmt -...	10/03/2013	7520	Valley Publishing	VOID: Legal #6149/Ordinance #378	0.00
Paycheck	10/15/2013	7523	Denis F Powell		-153.92
Paycheck	10/15/2013	7524	Donald L Braley		-488.35
Paycheck	10/15/2013	7525	Edward J Skroch		-153.92
Paycheck	10/15/2013	7526	Elizabeth R Zurn		-153.92
Paycheck	10/15/2013	7528	Eric R Grossman		-290.79
Paycheck	10/15/2013	7529	Heather DeLonga		-153.92
Paycheck	10/15/2013	7530	Merolyn K Wyley		-153.92
Paycheck	10/15/2013	7534	Teresa Wall		-153.92
Paycheck	10/15/2013	7521	Benjamin J Davis		-1,015.79
Paycheck	10/15/2013	7522	Clyde E Dooley		-1,349.79
Paycheck	10/15/2013	7527	Eloise T Hooper		-477.84
Paycheck	10/15/2013	7531	Randi L Snead		-929.50
Paycheck	10/15/2013	7532	Robert B Schlough		-973.53
Paycheck	10/15/2013	7533	Scott W Leggitt		-727.28
Liability ...	10/15/2013	CC...	GWRS (CCOERA)	98721-01/1220	-390.20
Bill Pmt -...	10/15/2013	7535	VISA		-482.58
Bill Pmt -...	10/15/2013	7536	Mineral County Landfill	PW Materials Dump	-5.00
Bill Pmt -...	10/15/2013	7537	Quill Corporation	Office Supply (Retrat, Cleaning)	-76.24
Bill Pmt -...	10/15/2013	7538	Ramona Weber	Building Permits 13-01 thru 13-07 2nd 1/2	-582.00
Bill Pmt -...	10/15/2013	7539	Valley Imaging Products, LLC	Monthly Service Agreement	-60.00
Bill Pmt -...	10/15/2013	7540	Valley Publishing	Legal #6149/Ordinance #378	-45.00
Bill Pmt -...	10/15/2013	7541	CenturyLink	300794472/Oct	-238.46
Liability ...	10/29/2013	AF...	AFLAC	BJB74	-179.42
Liability ...	10/30/2013			Adjust for rounding	0.01
Liability ...	10/30/2013	7549	CEBT	City of Creede, 32705SG	-3,040.75
Bill Pmt -...	10/30/2013	7550	Eloise Hooper	Reimburse Eloise Renaissance Kids Invoices	-28.49
Bill Pmt -...	10/30/2013	7551	Hank's Shop	Reimburse NAPA Invoice 938737	-8.62
Bill Pmt -...	10/30/2013	7552	Heather W. Delonga	School Arts Instruction	-240.00
Bill Pmt -...	10/30/2013	7553	Phipps La Garita Ranch	Retreat/Use of Main Lodge 2 Days	-200.00
Bill Pmt -...	10/30/2013	7554	Ramona Weber	Building Permits 13-09 2nd 1/2	-458.00
Bill Pmt -...	10/30/2013	7555	SLVREC	Oct 15 Charges/Public Works	-1,176.00
Bill Pmt -...	10/30/2013	7556	USA Blue Book	eyesaline concentrate/buffer pouches/clipboards	-309.97
Bill Pmt -...	10/30/2013	7557	Valley Publishing	Legal #6151/Budget Notice	-8.00
Paycheck	10/31/2013	7542	Benjamin J Davis		-1,079.88
Paycheck	10/31/2013	7544	Donald L Braley		-619.56
Paycheck	10/31/2013	7547	Robert B Schlough		-1,056.04
Paycheck	10/31/2013	7548	Scott W Leggitt		-788.76
Paycheck	10/31/2013	7543	Clyde E Dooley		-1,349.78
Paycheck	10/31/2013	7545	Eloise T Hooper		-477.84
Paycheck	10/31/2013	7546	Randi L Snead		-929.52
					-31,840.62

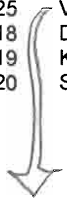


Bill Pm...	7535	10/15/2013	VISA	1000 - General Fund Ch...	-482.58
Bill	52294	09/06/2013	Recreation Supplies	1580.50 · Recreation Pro...	-31.08 31.08
Bill	Travel/Gr...	09/10/2013	Grossman Mayor's Summit Hotel 9/9/13	1510.70 · Travel	-95.00 95.00
Bill	Rec Sup...	09/12/2013	Recreation Supplies	1580.50 · Recreation Pro...	-202.11 202.11
Bill	4975	09/12/2013	Travel/Schlough Training 9/13	1510.31 · Office Supplies	-54.39 54.39
Bill	Registrat...	10/15/2013	Grossman Mayor Summit Registration/9-11	1510.70 · Travel	-100.00 100.00
TOTAL					-482.58 482.58

Water and Sewer Fund Monthly Check Detail October 2013

Type	Date	Num	Name	Memo	Amount
Oct 13					
Check	10/31/2013	2721	Sangre De Cristo Lab, Inc.	Invoice 15295/Standard Bac-T & Po...	-41.00
Bill Pmt -Check	10/31/2013	2733	City of Creede	October 2013 Salary Reimburse	-8,833.23
Bill Pmt -Check	10/30/2013	2726	Accutest Mountain State...		-247.00
Bill Pmt -Check	10/30/2013	2727	American Business Soft...	123447/Utility Billing Statement Post...	-329.00
Bill Pmt -Check	10/30/2013	2728	Biolynceus	4877/ProBiotic Scrubber II-6 pcs-Se...	-1,406.00
Bill Pmt -Check	10/30/2013	2729	DPC Industries, Inc.	chlorine 150# cyl	-24.00
Bill Pmt -Check	10/30/2013	2730	Moses, Wittemyer, Harri...	10265/Sep Legal Services	-437.00
Bill Pmt -Check	10/30/2013	2731	Sangre De Cristo Lab, Inc.	Bac-T & Postage	-57.00
Bill Pmt -Check	10/30/2013	2732	SLVREC	Oct 15 Electric Charges	-2,737.00
Check	10/27/2013	DW...	Colo. Water Resources &...	Loan #D09F218/OBI#	-26,554.11
Bill Pmt -Check	10/15/2013	2722	CDPH&E		-2,195.00
Bill Pmt -Check	10/15/2013	2723	CenturyLink	300794269/Oct	-122.66
Bill Pmt -Check	10/15/2013	2724	Southern Colorado Wate...	711/Oct Water Contract	-125.00
Bill Pmt -Check	10/15/2013	2725	VISA		-103.98
Bill Pmt -Check	10/03/2013	2718	DPC Industries, Inc.	chlorine 150# cyl	-990.95
Bill Pmt -Check	10/03/2013	2719	Kentucky Belle Market	Aug Charges/#15 Tax Exempt	-66.60
Bill Pmt -Check	10/03/2013	2720	Sangre De Cristo Lab, Inc.	Bac-T & Postage	-41.00
					-44,310.53

Oct 13



Bill Pmt -Check	2725	10/15/2013	VISA	6100 · W/S Cash	
Bill	33831	09/24/2013	Water Testing Postage	6500.32 · Postage	-8.50
Bill	808347	09/24/2013	Wastewater Testing Postage	6500.32 · Postage	-83.87
Bill	Posta...	09/26/2013	Water Testing Postage	6500.32 · Postage	-11.61
TOTAL					-103.98

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Bill Pmt -...	10/30/2013	7555	SLVREC	Oct 15 Charges/Public Works	-1,176.00
Bill Pmt -...	10/30/2013	7556	USA Blue Book	eyesaline concentrate/buffer pouches...	-309.97
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Oct 13					-31,840.62

Water and Sewer Fund
Monthly Check Detail
October 2013

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Bill Pmt...	10/31/2013	2733	City of Cr...	October 2013 Salary Reimburse	-8,833.23
Bill Pmt...	10/30/2013	2726	Accutest ...	Sewer Testing	-247.00
Bill Pmt...	10/30/2013	2727	America...	123447/Utility Billing Statement Po...	-329.00
Bill Pmt...	10/30/2013	2728	Biolynceus	4877/ProBiotic Scrubber II-6 pcs-S...	-1,406.00
Bill Pmt...	10/30/2013	2729	DPC Ind...	chlorine 150# cyl	-24.00
Bill Pmt...	10/30/2013	2730	Moses, ...	10265/Sep Legal Services	-437.00
Bill Pmt...	10/30/2013	2731	Sangre ...	Bac-T & Postage	-57.00
Bill Pmt...	10/30/2013	2732	SLVREC	Oct 15 Electric Charges	-2,737.00
Check	10/27/2013	DW...	Colo.Wat...	Loan #D09F218/OBI#	-26,554.11
Bill Pmt...	10/15/2013	2722	CDPH&E	Water Permit/Wastewater Permit	-2,195.00
Bill Pmt...	10/15/2013	2723	CenturyL...	300794269/Oct	-122.66
Bill Pmt...	10/15/2013	2724	Southern...	711/Oct Water Contract	-125.00
Bill Pmt...	10/15/2013	2725	VISA		-103.98
Bill Pmt...	10/03/2013	2718	DPC Ind...	chlorine 150# cyl	-990.95
Bill Pmt...	10/03/2013	2719	Kentucky...	Aug Charges/#15 Tax Exempt	-66.60
Bill Pmt...	10/03/2013	2720	Sangre ...	Bac-T & Postage	-41.00
Oct 13					-44,310.53

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

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Type of Action Requested: Renewal of Club Liquor License

Applicant: Elk's Lodge #506

Current Licensee: Same.

Factual Findings:

- This entity has had no changes in officers or owners
- The Secretary is Henry Hosselkus and the Operating Manager is Jim VanRy.
- Business address is 112 N Main Street
- The licensee has possession of the premises by ownership.
- The nonprofit is in good standing.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- The application for renewal was submitted in a timely manner.

Recommended Action

Consider approval of application for Renewal from Elks Lodge #506 of a Club Liquor License.

LEASE FOR PARK USE

This Lease dated the ___ day of November, 2013, between the City of Creede, a Colorado town (City) and the Creede Arts Council (CAC).

I

DESCRIPTION OF PREMISES

The City agrees to lease to CAC the following described premises in the City of Creede, County of Mineral, and State of Colorado, legally described as:

Lot 10, Block 25, Creedmoor,
Consisting of 875 square feet.
Street Address: 109 North Main Street

II

TERM

To have and hold the leased premises by CAC for a term of five (5) years, commencing on the ___ of November, 2013 and ending the ___ day of May, 2018, with the right to renew the lease for five (5) additional years by giving written notice to the City by May 1, 2018.

III

RENT

The rent for the term of this lease and right of renewal is five dollars (\$5.00) payable in advance.

IV

MAINTENANCE AND USE

CAC agrees to keep the premises clean and attractive for public use with the right to lock the public out during the night hours. If CAC fails to maintain the premises in a clean and attractive manner or denies public use during the day hours, the city can give CAC written notice of its failures and if CAC fails to correct its failures within twenty (20) days, the premises without notice to CAC shall revert to the City with the right of entry and possession by the City.

V

LICENSE

CAC may grant a license to any person for display of his or her wares on any portion of the leased premises; and all displays either attached to or unattached to the premises shall be under the exclusive control of CAC for which the City shall have no liability either personally or by way of insurance; and any liability for injuries, damages and losses sustained to personal property stored or displayed on the premises shall not be the City's liability, and CAC agrees to defend and hold the City harmless from any such claim of liability against the City by another.

VI

ASSIGNMENT AND SUBLETTING

CAC shall not assign this Lease, or any part thereof, or sublet the premises or any portion thereof, without the prior written consent of the Board of Trustees of the City of Creede.

The Board of Trustees of the City of Creede approved the terms of this agreement at their regularly scheduled meeting on the ___ day of November, 2013.

Creede Arts Council

City of Creede

Sharon Seago, President

Eric Grossman, Mayor

Attest:

Randi DePriest, City Clerk

To the
Town Board of Trustees
November 5, 2013
Eloise Hooper

Movie and Game Night are doing well. While I was in New York, Brian Mankowski and my son, Matthew ran the Game Night. They had 16 children come. There were 3 TVs set up, 2 for gaming and 1 for a movie. They also played cards with the kids.

The Pumpkin Decorating Contest only had one child. The Early Learning Center had an event for younger children in the morning of the same day. We thought that having an event for older children and adults during the afternoon would make it an enjoyable day for families. I guess it was too much. The last time Rec had a contest, it was better attended but not well attended. The greatest success was when Rec had just a pumpkin decorating morning. I think next year I will have an evening of decorating for the whole family and try to make it into a social event.

A young woman who used to go to Creede School visited me at the last Movie Night. She said some of her greatest school time memories were when she came to Movie Night and Renaissance Kids.

In Renaissance Kids, five youth painted sinister signs and made Pigeon Poop, a Halloween treat made with cereal, chow mein noodles, marshmallows, and white chocolate.

The Halloween Party will be held in the cave part of the Community Center on Thursday, Oct. 31, right after school. Rec will have more substantial and healthy treats for the kids to eat so they can go Trick-or-Treating after the party. There will be a school dance in the same area on Friday. Rec will put up decorations and the SADD group will take them down after the dance.

I am adding a new Heritage Workshop next year. Teri Inman will teach a Felting Workshop in January or February.

City of Creede

Website & Social Media Policy

POLICY

The City recognizes the benefit of using an official website and web-based social media as a tool for disseminating information to residents and the wider community. In order to ensure that the users of the City's website & social media/networking sites have a clear understanding of the procedures to be followed, this policy has been established.

DEFINITION

This policy applies to the City of Creede's website, www.colorado.com/creede, and the City of Creede's Facebook page. Use of any additional online presence must be approved by the Board of Trustees. This policy does not apply to any City employee or elected official social media accounts.

ADMINISTRATIVE POLICY

The City website & Facebook page shall not be used by the City or any City employee or representative to disclose sensitive and/or confidential information. City social media/networking sites shall not be used by any City employee or representative for private or personal use or for the purpose of expressing personal political views. Employees who use social media/networking sites for official City business are responsible for complying with applicable laws, regulations and policies as well as proper business etiquette. The City's social media/networking sites are considered a City asset and logins to these accounts must be securely administered in accordance with City security policies. The City reserves the right to shut down any City website or social media account due to violations of the City's policies.

City Website

The City Clerk and City Manager have administration privileges to the City website. The City Clerk is primarily responsible for maintaining the page, including posting (distributing information), updating, and removing information from the page; and managing record retention of the page per the City's records retention schedule.

Appropriate types of website information include:

- Meeting Calendar
- Online Services
- Staff Contact Information
- City Records
- Public Works Announcements

- Notices of position openings for city staff positions or Board & Commission positions
- Emergency notifications
- Other types of information at the discretion of the City Clerk and City Manager

Facebook Page

The City Clerk and City Manager have administration privileges to the City Facebook page. The City Clerk is primarily responsible for maintaining the page, including monitoring the page for outside posts and comments; posting (distribution original information), commenting (responding to something already posted), updating, and removing information from the page; and managing record retention of the page per the City's records retention schedule.

Facebook Page Set-Up

The Info tab should include the following information:

- Address, Website, Office Hours, Parking Lot, Phone Number, and About
- The About section should read: "If you are looking for more information about the City of Creede, A Colorado Town, please visit www.colorado.gov/creede. To contact city staff or Council please call (719)658-2276.

Posting and Commenting on Facebook by City

Posts should focus on significant City interest areas and be organized in a manner that avoids conflicting information across the City's various communication media.

Links to more information should be used to direct users back to the City's official website for more information, forms, documents or online services, when possible. Any comments by the City to a post should relate to the original post and provide either for clarification or a response to a comment from the public on that post.

Appropriate types of information for posts include:

- Notices and reminders of City meetings
- Notices and reminders of City services
- Notices and reminders of City events
- Notices of changes or updates to the official website such as the addition of agendas
- Notices of Town Hall closure due to holiday or weather
- Notices of position openings for city staff positions, Trustee positions, or Board & Commission positions
- Emergency notifications
- Other types of information at the discretion of the City Clerk and City Manager

Posting and Commenting on Facebook by Public

It is the City's policy that the City will not allow any posts on the Facebook page Wall by a user other than the City. However, the City does allow comments to a posted item pursuant to this policy. The purpose of the City's Facebook page is to present matters of public interest in the City of Creede. We welcome citizen comments and expect that any conversation will follow the general rules of respectful civil discourse.

The City posts information, moderates comments, and responds to comments generally during regular business hours on Monday through Friday. If a comment is made after business hours or during the weekend that requires a response by the City, the City will do so during the next regular business day.

The City of Creede does not discriminate against any views, but we reserve the right to delete submissions that fall outside our comment guidelines, including but not limited to the following:

- A. Comments not topically related to the particular content being commented upon;
- B. Profane language or content;
- C. Discourteous communications including personal attacks on an individual's character or appearance;
- D. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, physical or mental disability, sexual identification or orientation, or national origin;
- E. Sexual content or links to sexual content;
- F. Solicitations of commerce;
- G. Conduct or encouragement of illegal activity;
- H. Information that may tend to compromise the safety or security of the public or public systems; or
- I. Content that violates a legal ownership interest of any other party

The above section of the Social Media policy will be posted on the City's Facebook page.

Disclaimer

The following disclaimer should be added to the City Facebook site:

The City of Creede's use of external social media sites is provided as a public service. The City of Creede disclaims liability for ads, videos, promoted content, or comments accessible from any external web page. The responsibility for external content of comments rests with the organization or individuals providing them. Any inclusion of external content or comments on external social media sites does not imply endorsement by the Creede.

City of Creede, a Colorado Town...

Mission Statement:

To provide and maintain infrastructure, facilities, community environment, and services that ensure the health, safety, welfare, and quality of life for both residents, and visitors by balancing planning and freedom in order to maintain, and continue the authentic, historic community that is Creede.

Vision Statement:

To make Creede a sustainable place for year round families by emphasizing key areas of our community:

- Operating, repairing, upgrading, and maintaining quality infrastructure.
- Supporting staff in customer service, and daily operations.
- Having an informed electorate, and general public with both modern, and old-fashioned correspondence.
- Highlighting and supporting key community, and economic drivers.
- Fostering both a business, and community friendly environment, while still applying our "Mission statement."
- Having open and cooperative relations with both local, and area governments.

City of Creede, a Colorado Town...

Key Community / Economic Drivers:

(in no particular order)

School
Downtown Business District
Local History
Art Community
Geography and the surrounding Outdoors
All Places of Worship
Tompkins Hardware
Kentucky Belle Grocery
Creede Repertory Theatre
Health Clinic
Museums
City, County Relations
Parks and Recreation
Housing for the Working Class
Overall Quality of Life

Board of Trustees Priorities:

Running a quality, professional meeting.
Consistent movement of Agenda items.
Work Session to Regular Meeting efficiency of operation.
Mayor calling on non-speaking trustees before concluding any discussion.
Positive remarks to Community, and better dissemination of facts.
Better Overall Communication not only internally with Staff, but with the
general Public as a whole.
Establish and maintain a business friendly environment.
Highlight Economic and Community Drivers, and talk about positively.
Maintain Healthy City / County Relations and overall Inter-Governmental
Love.
Board Support of Staff.
Develop In House Email.

**Recommendations for Virginia Christensen Trust Requests
From the Advisory Committee Review Meeting 10/29/13
For the Board of Trustees Meeting 11/5/13**

(In Presentation Order) Requesting Organization	Project/Funds will be used for...	Funding Request	Advisory Committee Recommendation-10/29/13	Board of Trustee's Decision-11/5/13
Creede 4 th of July Fireworks Committee	Towards supporting Memorial Day and 4 th of July Fireworks (Total Project Cost \$31,825)	\$3,000	1000	
Creede Historical Society for Chamber of Commerce	Historic banners for beautification of Creede's downtown (Total project cost \$1320) [FYI, BOT directed Della to seek funding for this project here]	\$1,320	0	
Creede Repertory Theatre (CRT)	To help offset costs for keeping the Ruth Humphrey's Brown theatre open for winter (Total Project Cost \$11,000)	\$1,000	500	
Mineral County Public Health	Tuition & Travel expense for Mental Health First Aid Trainer to address problems in Mineral County (Total Project Cost \$3032.64)	\$3032.64	1500	
FOLLOW UPS	Creede Arts Council-Arts in the Park			
	Creede Arts Council-Art Signs			
	Upper Rio Grande Nordic Club-Snowmobile Trailer			
	Fireworks Committee			
	MCFA-Multi-Use Trail			
	MCFA-Bucking Chutes			
	Days of '92-2013 Event			
	Creede Repertory Theatre-Local Tickets			
	Creede Mining Heritage-Ongoing Church Restoration			
	Recycle Creede-Ongoing Operations		oops! MCPH	
	Garden Gang-Community Garden		ALLOW CARRY OVER	
	Upper Rio Grande Rendezvous-2013 Event		ALLOW CARRY OVER	
	Creede Soccer-2013 Project		ALLOW CARRYOVER FOR SOCCER	
\$3,000 AVAIL.	TOTAL REQUESTS	\$8352.64	\$3000	

J Alexander 10/29/13
VC committee chair

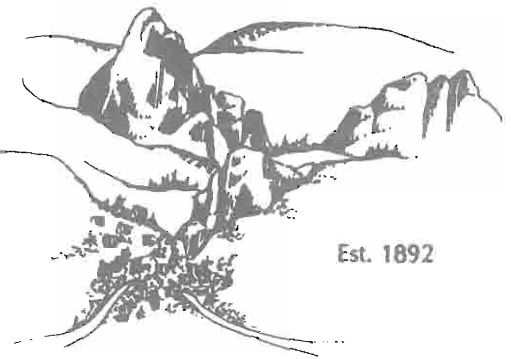
TO MOVE \$ TO HOCKEY
RETURN FUNDS & REGRADY

OTW

City of Creede

A Colorado Town

P.O. Box 457
Creede, CO 81130
(719) 658-2276
Fax 658-2017



October 31, 2013

Ian Romo
Miners & Merchants Bank – Creede
P. O. Box 459
Creede, CO 81130-0459

Re: Approval of Signer Name Change for the City of Creede

At our regular meeting November 5, 2012, the Board of Trustees approved making the following changes to signers of Creede's bank accounts.

Please change the name of signer Randi DePriest to Randi Snead.

City of Creede bank accounts:

200-263	204-188
204-498	204-501
254-010	360-430
360-422	360-449
CD 651232	

The other current signers on these accounts should remain unchanged:

Edward J. Skroch
Clyde Dooley
Eric R. Grossman

If your records indicate something different, please contact the Town Clerk at 658-2276.

Eric R. Grossman, Mayor

Edward J. Skroch, Mayor Pro-Tem

Denis F. Powell, Trustee

Elizabeth Zurn, Trustee

Kay Wyley, Trustee

Teresa Wall, Trustee

Heather DeLonga, Trustee



GRANT APPLICATION REQUEST

General Information

Organization Name: City of Creede Date 10/31/2013
Address 1: PO Box 457, 223 North Main
City: Creede State: CO Zip: 81130
Contact Name: Eric Grossman Clyde Dooley
Contact Title: Mayor City Manager
Contact Telephone Number: 415-760-1986 719-658-2276
Contact Fax Number (if any): _____
Contact Email (if any): _____

Qualified Organization – Please check which determination applies:

The Hecla Charitable Foundation only provides grants to organizations classified as public charities and tax-exempt under Section 501(c)(3) of the Internal Revenue Code. For non-public entities, we require a copy of the organization's current tax-exempt ruling from the Internal Revenue Service to the applicant be submitted with the grant application, recognizing its charitable status under Section 501(c)(3). If applicant is part of a group exemption, they must provide proof of current affiliation with the tax-exempt organization listed on the IRS determination letter.

Public Entity
(i.e. incorporated city, public school district, county, etc.- IRS determination letter not required)

IRS Determination Letter Attached
(IRS Determination Letter Attached, including proof of group affiliation if applicable)

Grant Information

Project Name: Lower Willow Creek Restoration Project
Project Location: City of Creede - Lower Willow Creek Floodplain
Amount Requested: \$15,000.00 - an additional \$3,200.00 will be contributed by the City of Creede
Date funds needed: November 15, 2013
Total project cost: \$682,000.00
Project completion date: October 31, 2013

Qualified Expenditure – Please check which determination applies:

Expenditures must be for the general public by a public entity or meet the definition under Section 170(c)(2)(B) of the IRS Code: exclusively for religious, charitable, scientific, literary, or educational purposes, or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals.

General Public Purpose by Public Entity

Purpose falls under IRS Sec.170(c)(2)(B)

Other Supporting Information

What is the purpose for which this grant is being requested?

The money requested will be used to complete Phase One of the Lower Willow Creek Restoration Project. The Lower Willow Creek Floodplain is a 120 acre gateway to the City of Creede and the goal of this project is to restore the Lower Willow Creek Floodplain from its industrial heritage to a more natural condition. The Phase One work completes the construction of a new channel through the property and includes initial revegetation. Elements of this phase which have been completed include excavating a new channel course, grading the site to engineered specifications, installing rock vanes and other in-stream stabilization features. This work allows for the intense vegetation efforts of Phase Two to be possible by providing a growing medium for seeds, seedlings and trees.

What is your organization’s mission statement?

The City of Creede, A Colorado Town’s Mission Statement is “To provide and maintain infrastructure, facilities, community environment and services that ensure the health and safety, welfare and quality of life for both residents and visitors by balancing planning and freedom in order to maintain and continue the authentic, historic community that is Creede.”

What are the specific outcomes your organization hopes to achieve with this grant and how will you measure the outcomes?

The overall goal of the Lower Willow Creek Restoration Project is to provide the community with a place for passive recreation. In 2008 the City of Creede sent out a survey to registered voters to ask what was the most desired use for the site. The majority response was that the site, upon completion of restoration activities, be used for passive recreation and open space. Specific outcomes of this broader goal include improving the physical, chemical, biological, and aesthetic qualities of the creek. To measure the success of the project outcomes, the project has a site specific Sampling and Analysis Plan (SAPP) to compare pre-project conditions to post project conditions.

The City will use the grant funds, along with \$3,200.00 of City funds to make the final payment to the SLV Earthmovers, Inc., for the completed project work.

Who will be served by this grant?

The citizens of Creede will be served by this grant. Creede has transformed from a mining based economy to a tourism based economy, and relies on the natural beauty of the area to draw visitors for a few short months out of the year. Completion of this project will enhance the appeal of the Creede area to tourists while allowing citizens to tell a story about progress while respecting their mining roots. Other populations served by this grant include high school athletic activities, summer visitors and downstream users of the Rio Grande River.

What other entities (governmental or private) are providing support (if any)?

This project has garnered support from local, region and state levels, including the Willow Creek Reclamation Committee, Colorado Department of Public Health and Environment, Colorado Division of Reclamation Mining and Safety, The Colorado Brownfields Foundation, the Colorado Water Conservation Board, the Rio Grande Water Conservation District, Mineral County, and many private citizens. Agencies mentioned contribute money and technical assistance, while most private citizens have provided their time and dedication.

What affiliations does your organization or members have with Hecla Mining Company (if any)?

The City of Creede is familiar with Hecla Mining Company's subsidiary, Rio Grande Silver, which has been conducting investigatory work in the Creede Mining District. The City of Creede is supportive of Rio Grande Silver's presence in our community and maintains a professional relationship with representatives of the company.

Manager's Report

To: Mayor & Board of Trustees
Date: November 5, 2013
From: Clyde Dooley

Lower Willow Creek Restoration Company – Administrative Direction

During the construction portion of the first phase of the Volunteer Clean-Up Plan there were some problems that resulted in more work being done than initially budgeted. The net result was Lower Willow Creek Restoration Company needing to seek additional funds of eighteen thousand one hundred sixteen dollars and seventy-one cents (\$18,116.71) for work completed by SLV Earth Movers, Inc.

The Lower Willow Creek Restoration Company is a partnership formed between the City of Creede and Creede Resources Inc.. Creede Resources Inc. has offered to put up fifteen thousand (\$15,000) dollars toward this obligation and we've been asked to come up with three thousand one hundred sixteen dollars & seventy-one cents (\$3,116.71).

I believe this is money well spent as it applies to the restoration of the Willow Creek Floodplain property below town as approved by the Colorado Department of Public Health and Environment in December of 2011.

These funds are available in our Capital Improvement Fund as a result of postponing one of our 2013 projects. **I therefore recommend the Board of Trustees approve the expenditure of the three thousand one hundred sixteen dollars and seventy-one cents (\$3,116.71) towards this obligation.**

Annex of County roads- Administrative Direction

The attached letter to the Mineral County Commissioners is designed to initiate the annexation of the portions of roads not annexed when The Creede America Group annexed their property in 2006. With your approval of the letter and Eric's signature I'll deliver it to the commissioners.

Shop garage doors – Administrative Direction

The two garage doors on the maintenance shop have needed replaced for at least the last five years. The bent panels and twisted tracks make the doors difficult to open and close. The doors do not completely close resulting in lost heat during the winter.

The guys did some shopping around and the best deal in the valley is from Alcon Construction in Alamosa. As you can see from the attached we can get two doors with automatic openers for \$5,684.73. **Again, these funds are available in our Capital Improvement Fund and I'm asking the Board of Trustees to approve this expense.**

Brennard, Myers, and LaMee Properties – Administrative Direction

With the Boundary Line Agreement in hand we now need to approve a public hearing on December 3rd, 2013 for Ordinance No. 379 authorizing the vacation and transfer of portions of Cliff and Second Streets plus a fraction of the alley in Block 16, Creedmoor.

I'll then notify the adjacent property owners and publish notice of the public hearing no later than the 15th of November.

CIRSA Property Survey – FYI

We received the attached letter from Jay Williamson with our insurance carrier for our 2013 property survey. This is one of the better reports received since I've been here.

Nelson Tunnel Flow Measurements – FYI

Attached is a spreadsheet I use to keep track of the Nelson Tunnel flow. I use this for our annual augmentation water rights accounting report due the middle of November. As you can see in the "2013" column I asked the guys to monitor the flow on a monthly while Rio Grande Silver is dewatering.

Surface Transportation Board's Final Brief – FYI

The Surface Transportation Board and the United States of America filed their final brief with the U. S. Court of Appeals concerning the Creede Branch. This brief is in response to petitioners Eric Strohmeier and James Riffin and their request for a Notice of Exemption (NOE) to use approximately seven miles of the Denver & Rio Grande Railway Historical Foundations rail line.

We've also received a copy of the Community Interveners' final brief in support of the STB's decision as well as the final brief of one of the applicants, Eric Strohmeier. We may receive a final brief from the other applicant, James Riffin and I'll note for the record if we do. We don't expect the decision from the U. S. Court of Appeals until next spring.

If anyone would like to read any of the briefs please stop by the office.

Rio Grande Silver, Inc. Prehearing Statement – FYI

For the record I received a copy of Rio Grande Silver's proponent prehearing statement in the matter of revisions to the current temporary modifications and new site specific standards that allow for the deletion of current temporary modifications expiring on or before December 31, 2015.

They are proposing tiered site specific standards for Segments 4a and 7 of the Rio Grande River based on numeric expressions of current conditions. This proposal is expected to improve water quality dealing with cadmium, lead and zinc levels.

If anyone would like to read the entire statement, please stop by the office.

Headlee Replat – FYI

Tom Headlee's request in North Creede is moving forward as you can see from the attached note from Keith Luttrell. I hope to have the boundary line agreement ready for our December meeting.

Shane and Susan Birdsey property – FYI

Eric Heil is still working on the best plan to pick this project up. When we come up with a plan I'll add this to the Planning Commission's agenda.

Municipal Judge – FYI

Randi is going to contact Ruth Atchison to see if she will submit a more official letter of resignation for you to approve before moving forward with seeking another municipal judge or police magistrate.

Water tank property – FYI

I'm still waiting to get the revised survey from Keith Luttrell, Tom Malecek has moved to Alaska. When I get the survey I'll contact the temporary replacement for Tom to see what it will take to get the Small Tract Act started.

CIRSA Option – Work Session Discussion

We received some information from our insurance carrier this year on our insurance carriers Volunteer Accident Medical Plan. We've never used this, but every few years I like to discuss this at a work session to see if anyone has any new thoughts on it.

September Finances – FYI

		YTD
General Fund	22,312	83,109
Capital Improvement Fund	12,535	70,470
Conservation Trust Fund	841	2,362
Virginia Christensen Fund	(1,231)	(92,206)
Water & Sewer Fund	<u>7,857</u>	<u>88,321</u>
Net	42,314	152,056

City Sales Tax: is down \$29,468 for the same period last year, but up \$13,850 over 2011 and down \$15,156 compared to last July, and down \$1,185 over July of 2011.

City Funds total \$1,471,498 through the end of September. That's down \$212,560 for the same period last year and up \$7,602 from last month. [This is the tool I use to keep track of the funds we have in the bank. I use this spreadsheet to not only keep track of our short term financial stability, but also the long term fiscal sustainability. Fiscal sustainability strategies build the capability of a government to consistently meet its financial responsibilities, both in the short term by adjusting spending to revenues and revenues to spending, and in the long term by protecting future capital improvement plans and future generations of fiscal abilities.]

Budget Fund Balances: Budget fund balances are provided to us once a year after our audit. Please let me know if you'd like to see the spreadsheets &/or audits.

Please stop by the office if you'd like to look at any of these spreadsheets.

November 6, 2013

Mineral County Board of Commissioners
PO Box 70
Creede, CO 81130

Dear Commissioners,

The Board of Trustees for the City of Creede would like to ask the Mineral County Commissioners to consider annexing the southern portion of Bea McClure Drive, the road directly north of the church property, and the road directly south of the church property into the town boundaries.

These portions of road were considered when the Creede America Group annexed their property into the town boundaries in 2006, but for various reasons were left out.

Bea McClure Drive extends from Bachelor road north to Silver Drive and runs along the east side of the church property. Approximately two-thirds of this road was annexed into the town leaving the southern portion in the county. The roads abutting the church property on the north and south ends were not annexed and also left in the county.

The road on the north end of the church property would be the extension of Helfin Lane as indicated on the final plat of the Creede America subdivision map. The road on the south end of the church property and west of Bea McClure Drive is Mineral counties Cemetery Road.

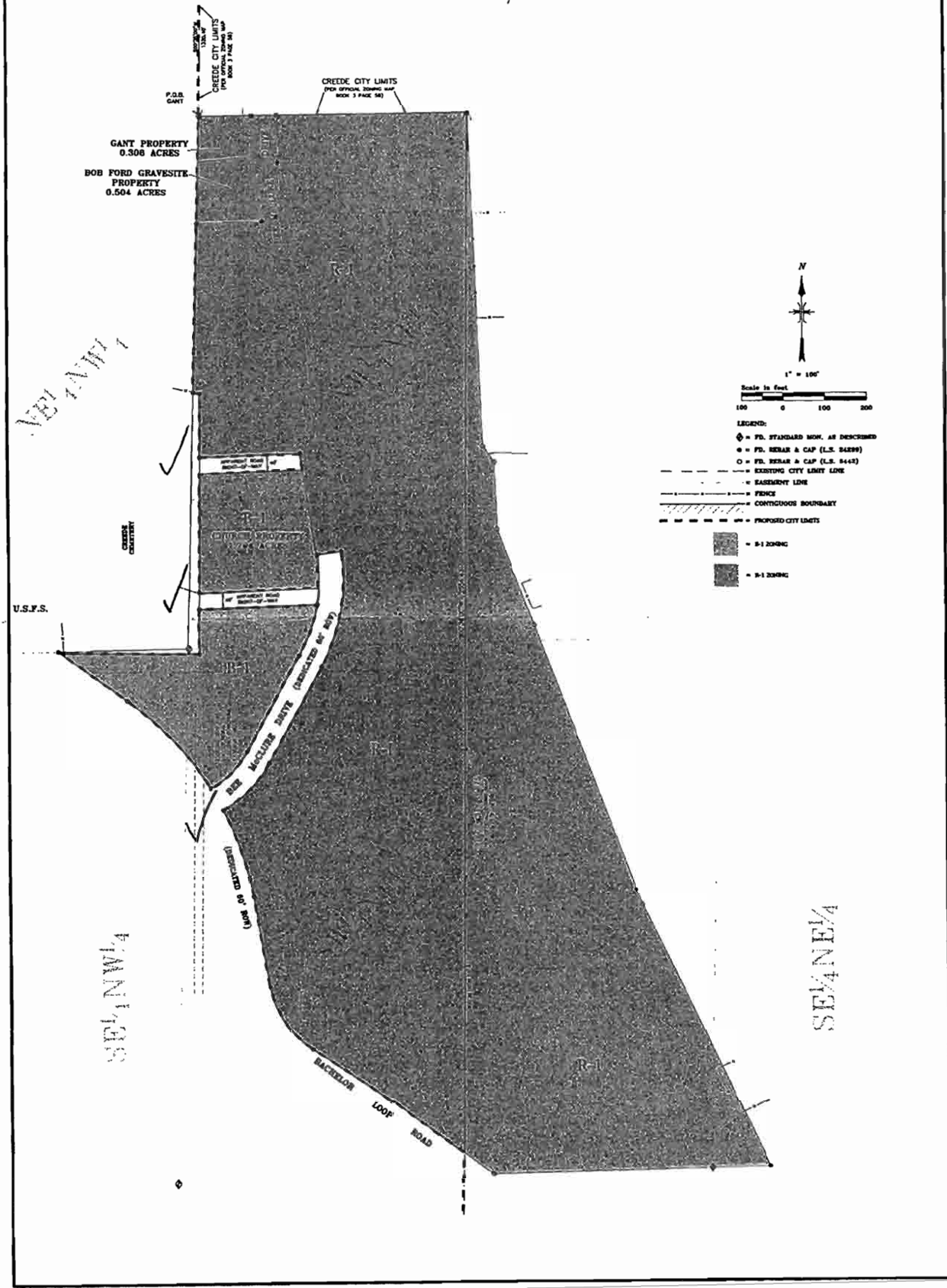
As the Creede America subdivision continues to develop we feel it would be in the best interests of the town, county, and community to annex these remaining portions.

Sincerely and Respectfully,

Eric Grossman, Mayor
City of Creede

*Community of Interest
31-12-104 (6)
Partly Surrounded / Enclosed
31-12-106
100% Annotation*

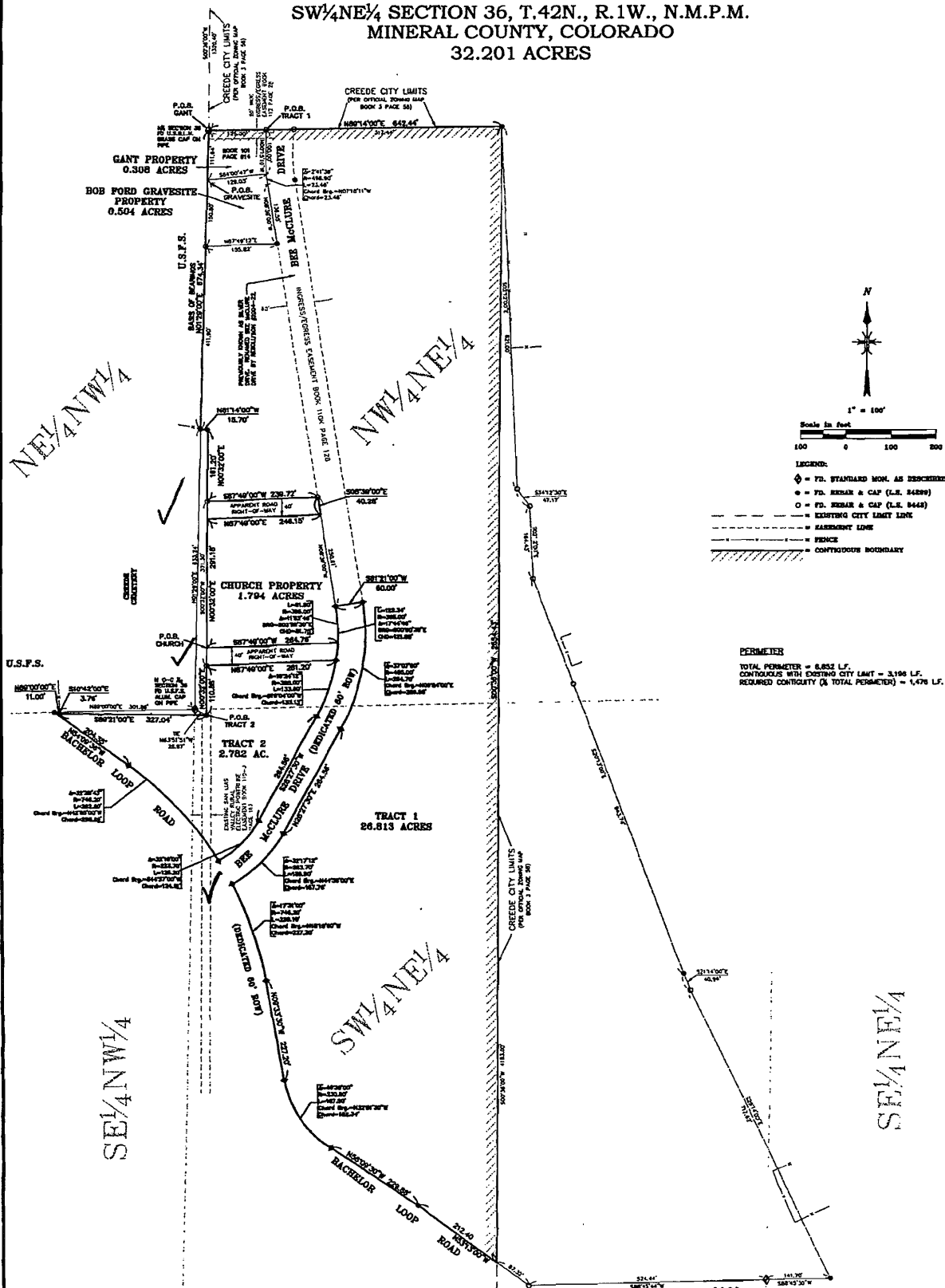
CREEDE AMERICA GROUP ANNEXATION TO THE CITY OF CREEDE, COLORADO PROPOSED ZONING



A

CREEDE AMERICA GROUP ANNEXATION

TO THE CITY OF CREEDE, COLORADO
 PART OF THE NW¹/₄NE¹/₄, SE¹/₄NW¹/₄ AND THE
 SW¹/₄NE¹/₄ SECTION 36, T.42N., R.1W., N.M.P.M.
 MINERAL COUNTY, COLORADO
 32.201 ACRES



Scale in feet
 1" = 100'
 100 0 100 200

- LEGEND:
- ⊕ = F.D. STANDARD MON. AS DESCRIBED
 - ⊙ = F.D. MARK & CAP (L.S. 54889)
 - = F.D. MARK & CAP (L.S. 54448)
 - = EXISTING CITY LIMIT LINE
 - - - = KERRISITE LINE
 - = FENCE
 - ▨ = CONTIGUOUS BOUNDARY

PERIMETER
 TOTAL PERIMETER = 8,855 LF.
 CONTIGUOUS WITH EXISTING CITY LIMIT = 3,198 LF.
 REQUIRED CONTIGUITY (% TOTAL PERIMETER) = 1,476 LF.

TITLE	CREEDE AMERICA GROUP ANNEXATION
CLIENT	AVERY AUGUR
ENGINEERS - SURVEYORS	DEL-MONT CONSULTANTS, INC.
MONTROUSE, COLORADO - PH. 248-2251	
DRAWN BY: MEB	DATE: 10/28/05
FILE: 05134-MCC-MEW	JOB NO: 05134

Proposal



12233 CR 5 SOUTH
 ALAMOSA, COLORADO 81101
 719-589-4084 (office)
 719-589-2416 (fax)
 alcon@alconconst.com

PROPOSAL SUBMITTED TO	Robert Schlaugh - City of Creede	PHONE	658-2276	DATE	10/21/2013
STREET	2225 N Main Street	JOB NAME	City of Creede Garage Doors		
CITY, STATE AND ZIP CODE	Creede, CO 81130	JOB LOCATION	Creede CO		
ARCHITECT		DATE OF PLANS		JOB PHONE	

We hereby submit specifications and estimates for:

Supply and Install (2) Raynor 12 x 11 Thermaseal insulated garage doors with (6) windows. Price includes installation, additional framing required for installation, freight and taxes.

Total \$ 4,490.67 ✓

Supply and install (2) Raynor 12 x 11 Thermaseal insulated garage door with (12) windows. Price includes installation, additional framing required for installation, freight and taxes.

Total \$ 5,329.90

Supply and Install (4) Raynor Pilot Operator. Price includes installation, freight and taxes.

Total \$ 2,388.12 / 2 = \$6,194.06 ✓
\$5,684.73

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
 Twelve thousand two hundred eight dollars and 69/100-----

\$ 12,208.69

Payment to be made as follows: 50% down, balance due upon receipt.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Material orders not wanted or returned at no fault of Alcon Construction, Inc. will be charged a 20% restocking fee. A monthly finance charge of 1.5% (interest compounded monthly) will be assessed if payment is not received. If account becomes delinquent, customer agrees to pay all out of pocket expenses and reasonable attorney fees. All agreements are contingent upon strike, accidents or delays that are beyond our control. Owners must carry fire, tornado and other necessary insurance including Builder's Risk. Alcon Construction, Inc. is licensed and insured.

Authorized Signature

Mandy Cook

Note: This proposal may be Withdrawn by us if not accepted within 15 days

Acceptance of Proposal above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



PROVIDING
RISK
MANAGEMENT
SOLUTIONS

October 29, 2013

Clyde Dooley, City Manager
City of Creede, a Town
Box 457
Creede, CO 81130

Dear Clyde:

This letter confirms the property survey and findings for the City of Creede conducted on October 24, 2013. I would like to thank you and Robert for the time and courtesy extended to me during the survey.

Congratulations, no property casualty or workers' compensation claims have been reported for this year through September. Keep up the good work.

As a result of the survey, the following recommendations were developed for your consideration and action. If you have any questions, or if I can be of further assistance, please give me a call.

Sincerely,

A handwritten signature in cursive script that reads "Jay Williamson". The signature is written in dark ink and is positioned above the printed name.

Jay Williamson, CSP, ARM, ALCM, CHCM
Senior Loss Control Representative

Please send us your written response to these recommendations within sixty days.

303 757-5475
800 228-7136
FAX 303 757-8950

3665 Cherry Creek North Drive
Denver, Colorado 80209
www.cirsa.org

This report is limited to those conditions actually observed and information provided by your personnel at the time of the on-site visit to the above location. The report and recommendations are advisory and designed to assist in CIRSA underwriting and reduce CIRSA losses. We are not undertaking to replace your own loss prevention or inspection efforts nor do we assume any duties you may have to provide safe facilities, equipment, machinery or operational procedures for your employees or the public.

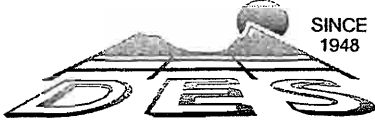
CIRSA does not assume responsibility for implementing the recommendations in this report, nor does it represent that all hazardous or unsafe conditions at the location have been identified, nor that compliance with these recommendations will result in full compliance with applicable federal, state, or local regulations or avoid any injury or financial loss.

Nelson Tunnel Flow Measurements

	2008	2009	2010	2011	2012	2013	
Jan.			.65 cfs		.80 cfs		
Feb.							
Mar.	.73 cfs	.67 cfs	.70 cfs	.82 cfs	.78 cfs	.87 cfs	
Apr.							
May							
Jun.		.69 cfs					
Jul.	.69 cfs	.71 cfs	.78 cfs	.80 cfs	.82 cfs	.80 cfs	
Aug.							
Sep.						.78 cfs	JB-WCRC
Oct.	.73 cfs	.71 cfs	.82 cfs	.73 cfs	.80 cfs	.67 cfs	
Nov.						.69 cfs	
Dec.							

The original reading for the Oct. 2013 reading was .73 cfs.

The staff was replaced on Oct. 5, 2013 & because of a discrepancy on the staff the new reading is .67 cfs !!!



DAVIS
ENGINEERING
SERVICE, INC.

October 10, 2013

COPY

Tom Headlee
P.O. Box 1253
Mora, NM 87732

Re: Final Survey Plat on Mylar

Dear Tom:

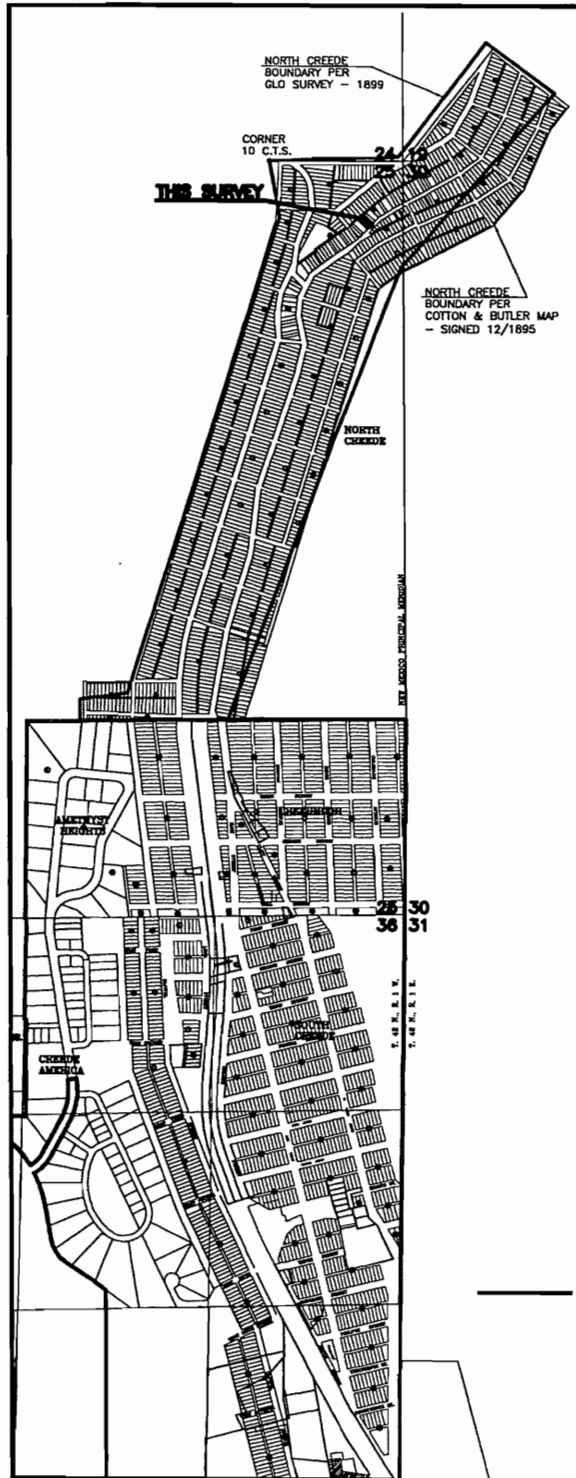
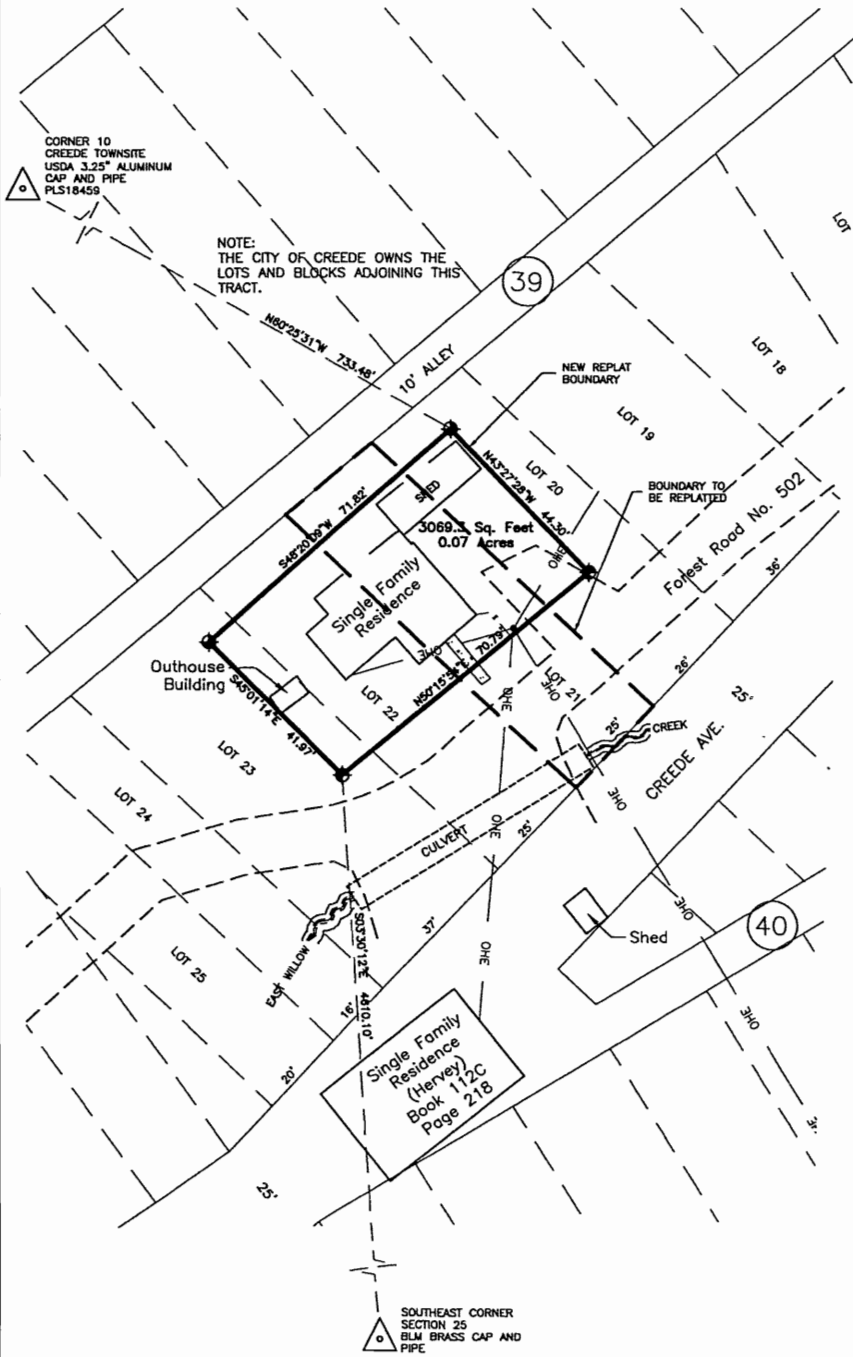
Enclosed is the mylar media print of your survey. Please review and call if you should have questions. There is a paper copy for you and one for your sister for your records. You and your sister need to sign the mylar copy on the lines provided in front of a notary public. There is the notary acknowledgement for them provided on the mylar. Once it is signed by the both of you, the mylar needs to be sent to the City of Creede for their final acceptance and signatures. I believe Clyde will make sure it is recorded with the county. The next Trustee meeting is in November. If you want to be on the agenda, time is of the essence. Otherwise, you will be delayed another month for final approval.

Sincerely,

Keith E. Luttrell, PLS
Davis Engineering Service, Inc.
719.589.3004 x111
keith@daveng.com

Thank you Clyde!
Can you please take care of this.

D Tom Headlee
10/15/13





EMailed
Jessica @ this
10/24/13

PROVIDING
RISK
MANAGEMENT
SOLUTIONS

October 18, 2013

Clyde Dooley, City Manager
City of Creede, a Town
P.O. Box 457
Creede, CO 81130

**SUBJECT: VOLUNTEER ACCIDENT MEDICAL PLAN – 2014 RENEWAL
ACCEPTANCE**

Dear Clyde:

Per your request on the 2014 renewal application, enclosed are the applicable documents pertaining to your 2014 renewal of the Volunteer Accident Medical Plan (VAMP). Coverage will be bound effective January 1, 2014 with Axis Insurance Company.

The coverage will be effective January 1, 2014 to December 31, 2014. The 2014 VAMP rates are \$2.75 per volunteer (including uncompensated elected/appointed officials) and \$7.10 per volunteer Colorado Mounted Ranger. Your final 2014 premium is subject to audit.

Enclosed are a 2014 VAMP Plan Information document and Application/Acceptance/Rejection Agreement to be completed by your entity and returned to CIRSA **no later than December 2, 2013**. The Plan Information document provides a general summary of the coverages. All coverages are governed by the terms, conditions, exclusions, and limits stated in the applicable coverage documents. **The enclosed Plan Information summary should not be relied on as a substitute for review of those documents.** If the enclosed information is not adequate for you to make a decision about participating in the coverage for 2014, please do not hesitate to contact your assigned underwriting representative.

YOUR RECORD KEEPING OBLIGATIONS:

Your entity must keep a record of the individuals to be covered by the VAMP policy. **VAMP coverage will apply only to those individuals for whom the records are kept and only for the activities as described on those records.**

303 757-5475
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City of Creede, a Town
October 18, 2013
Page 2

Your entity is required to keep records showing the individual's name, their position or activity, approximate number of hours worked, dates of service, description of duties and their volunteer status (i.e. volunteer, or volunteer Colorado Mounted Ranger). We cannot guarantee coverage if this information is not maintained.

Attached are sample registration and roster forms for your use. If you would like for us to send these forms electronically, please contact your underwriting representative. Please make sure each volunteer is listed only once. You will need to use these forms when completing the 2014 audit in January 2015.

Additional information will be sent to help you implement the program upon CIRSA receiving your acceptance paperwork.

THE AGREEMENT:

Attached is an Application/Acceptance/Rejection Agreement for your entity's participation in the 2014 VAMP Program. Please complete, sign and return the form to CIRSA by **December 2, 2013**. Your 2014 Invoice will be based on the deposit information you provide.

This coverage is optional. Your entity is not required to purchase this coverage.

If you should have any questions, comments or need further assistance, please call me.

Sincerely,



Jill Padbury
Underwriting Specialist

Enclosures