

**BOARD OF TRUSTEES  
CITY OF CREEDE, A TOWN OF COLORADO  
December 12th, 2023**

**REGULAR MEETING**

The Board of Trustees of the City of Creede – a Town, County of Mineral, State of Colorado, met in Regular Meeting session at the hour of 5:34 PM. There being present at the call of the roll the following persons:

OFFICIALS PRESENT (via either phone or video conferencing):

Mayor Larson,  
Trustee Brink,  
Trustee Dooley and  
Trustee Castleberry  
Trustee Hannah were present

Mayor Larson presiding declared a quorum present.  
Those members of staff also present were as follows:

Louis Fineberg, City Manager  
Scott Johnson, Public Works Director  
Josie Beilenberg, Clerk  
Treva Crenshaw, Deputy Clerk

**APPROVAL OF AGENDA**

New business item a will move to Feb 6<sup>th</sup>  
New business Item I will move to Jan 2<sup>nd</sup>  
Trustee Brink motion approval of agenda  
Trustee Dooley second  
Motion carried unanimously.

**EXECUTIVE SESSION**

**PUBLIC COMMENT**

Public comment: No comments

**PRESENTATIONS**

**CONSENT AGENDA**

a. Approval of October 3<sup>rd</sup>, 2023 Regular Meeting Minutes, October 17<sup>th</sup>, 2023 Special Meeting Minutes, October 26<sup>th</sup>, 2023 Special Meeting Minutes, November 7<sup>th</sup>, 2023 Regular Meeting Minutes, November 21<sup>st</sup>, 2023 Special Meeting Minutes;

Corrections to be made on November 7<sup>th</sup> meeting minutes

b. Special Event Permit for the Elks New Years Eve Dance on 12/31/2023;

c. Gym Event Permit Application for Silver Threads Quilt Guild on Wednesday September 17<sup>th</sup>, 2024 – Sunday September 21<sup>st</sup>, 2024;

d. Special Event Permit and Park Rental Permit on behalf of Tommyknocker Tavern and Kip's Grill for Creede Athletics concerning the Hockey Tournament;  
Trustee Dooley motion for approval of all consent agenda items a-d  
Trustee Castleberry second approval  
Motion carried unanimously.

## BOARD INFORMATION ITEMS

- a. Staff Reports;
- b. Check Detail Reports for November 2023;
- c. Sales Tax Revenue Comparison Report;
- d. Budget to Actual Reports through the end of November 2023
  - i. General Fund
  - ii. Water / Sewer Fund
  - iii. Capital Improvement Fund
  - iv. Virginia Christensen Fund
  - v. Conservation Trust Fund

Praise from the board for all the staffs hard work.

Changes to come near Feb. for Virginia Christensen Fund, particularly for the applications.

## NEW BUSINESS

- e. Consideration and possible approval of City of Creede, CO Resolution No. 2023-31, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE CITY OF CREEDE, CO APPROVING A MINOR SUBDIVISION REQUEST FROM BRANDON ROMERO TO COMBINE A 7331 SF PARCEL AND AN ADJACENT 35,632 SF PARCEL INTO A SINGLE 42,963 SF PARCEL AND TO SUBDIVIDE THE 42,963 SF PARCEL INTO THREE SEPARATE 14,321 SF PARCELS";

This Item has been moved to Feb 6<sup>th</sup>.

- f. Consideration and possible approval of City of Creede, CO Resolution No. 2023-32, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CITY OF CREEDE, CO TO ADOPT AND APPROPRIATE THE 2024 CITY OF CREEDE ANNUAL BUDGET";

Line items for Chamber?

With the new lease and the agreement for repairs and maintenance and insurance. Everyone agreed for many reasons to give a line item General fund.

Line item for Headwaters/Lower Willow Creek?

There is hesitation for giving funds, do to liabilities. Although according to the attorney there is not a tremendous amount of liability. They want to know how the funds will be used. They agreed to do a line item for \$10,000 from General Fund, if they want additional funds they can apply through VC.

Grant project , 1 million?? Phase 3 Sewer, Town Hall and PW, and Main Street, Hydro (over budget)

Louis defined budget in detail for all accounts.

Trustee Brink motion for approval of Res. No. 2023-32, (annual budget)

Trustee Dooley second approval

Motion carried unanimously.

- g. Consideration and possible approval of City of Creede, CO Resolution No. 2023-33, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CITY OF CREEDE, CO SETTING THE ANNUAL DESIGNATIONS AND FEE SCHEDULES FOR THE 2024 CALENDAR YEAR;

Louis increased Fees stated.

Trustee Dooley motion for approval of Res. No. 2023-33, (fee schedules)

Trustee Hannah second approval

Motion carried unanimously.

- h. Consideration and possible approval of City of Creede, CO Ordinance No. 447, "AN ORDINANCE OF THE CITY OF CREEDE, COLORADO AMENDING SECTION 9-1-100 OF THE MUNICIPAL CODE OF THE CITY OF CREEDE, COLORADO WITH A NEW PARAGRAPH (f)";

Trustee Dooley motion for approval of Ordinance No. 477, (amendment of code 9-1-100)

Trustee Brink second approval

Motion carried unanimously.

- i. Consideration and possible approval of City of Creede, CO Ordinance No. 448, "AN ORDINANCE OF THE CITY OF CREEDE, COLORADO AMENDING SECTION 13-6-140 OF THE MUNICIPAL CODE OF THE CITY OF CREEDE, COLORADO"

Trustee Hannah motion for approval of Ordinance No. 448, (amendment of code 13-6-140)

Trustee Dooley second approval

Motion carried unanimously.

- j. Consideration and possible approval of City of Creede, CO Ordinance No. 449, "AN ORDINANCE OF THE CITY OF CREEDE, COLORADO AMENDING SECTION 1-3-70 OF THE MUNICIPAL CODE OF THE CITY OF CREEDE, COLORADO"

Trustee Dooley motion for approval of Ordinance No. 449, (amendment of code 1-3-70)

Trustee Castleberry second approval

Motion carried unanimously.

- k. Consideration and possible approval of a professional service agreement between the City of Creede, Co and Meyer and Sams, Inc. dba GMS, Inc., Consulting Engineers for design services related to the CDOT Revitalizing Main Street project;

Trustee Dooley motion for approval of professional service agreements related to Main Street Project

Trustee Hannah second approval

Motion carried unanimously.

- I. Consideration and possible approval of a water supply lease agreement between the City of Creede, Co and the Rio Grande Water Conservation District;

Trustee Brink motion for approval of water supply lease Agreement

Trustee Dooley second approval

Motion carried unanimously.

- m. Consideration and possible approval of a commercial lease agreement between the City of Creede, Co and Muley's Disposal Service, Inc. pertaining to the property located at 1404 S. Rio Grande Ave.;

This item has been moved to Jan. 2<sup>nd</sup>

- n. Consideration and possible approval of a commercial lease agreement between the City of Creede, Co and Tomkins Hardware and Lumber pertaining to the former railroad right-of-way proximate to Loma Ave.;

Trustee Castleberry motion for approval of commercial lease agreement with Tomkins Hardware

Trustee Dooley second approval

Motion carried unanimously.

- o. Consideration and possible approval of a request for proposals pertaining to the construction of a covered entrance to the Virginia Christensen Recreation Center;

Trustee Dooley motion for approval of proposals for covered entrance at VC Rec. Center

Trustee Hannah second approval

Motion carried unanimously.

- p. Consideration and possible approval of a change order request from Rentricity Inc. pertaining to the design of the micro hydro project;

Trustee Brink motion for approval of change order request for micro hydro project

Trustee Hannah second approval

Motion carried unanimously.

## OLD BUSINESS

## BOARD REPORTS

## ADJOURN

There being no further business to come before the Board,

Trustee Brink motion to adjourn.

Trustee Dooley second.

Motion carried unanimously.

Mayor Larson declared adjourned at 7:26 PM the motion carried.

Respectfully submitted:

/Treva Crenshaw /

Treva Crenshaw- Deputy Clerk